

OFFICE USE ONLY

ACCOUNT NUMBER \_\_\_\_\_  
DEP. AMOUNT \_\_\_\_\_  
DEP. DATE \_\_\_\_\_  
DEP. NUMBER \_\_\_\_\_  
OWN  RENT

### APPLICATION FOR UTILITY SERVICE

NAME \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_  
DRIVERS LICENSE # \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
SERVICE ADDRESS \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

(PLEASE PRINT CLEARLY)

PAPERLESS BILLING YES  NO

#### EMPLOYER

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

#### SPOUSE INFORMATION

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
EMPLOYER'S NAME \_\_\_\_\_ EMPLOYER'S PHONE \_\_\_\_\_

#### EMERGENCY CONTACTS

1. \_\_\_\_\_  
NAME PHONE  
2. \_\_\_\_\_  
NAME PHONE

#### LANDLORD

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRCET TO THE BEST OF MY KNOWLEDGE.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



**THE CITY OF ARTESIA NEW MEXICO**

WWW. ARTESIANM.GOV

511 W. TEXAS AVE

PO BOX 1310

ARTESIA NM 88211

(575) 746-3593 MAYOR

(575) 746-2122 CITY CLERK

(575) 746-3886 FAX

(575) 748-8288 UTILITY BILLING

Delinquent payments; discontinuing of service fees: In the event any billing for water, sewer and garbage is not paid within fourteen (14) days after the date billed, it shall be delinquent. In the event any billing for water, sewer and garbage services has not been paid within thirty (30) days after the due date, utility service to that user shall be discontinued and a fifteen-dollar (\$15.00) **non-payment penalty fee** in addition to the past due bill shall be paid prior to restoration of utility service. If restoration of utility services occurs after normal business hours (8:00 AM to 5:00 PM Monday – Friday) an additional ten-dollar (\$10.00) penalty shall be paid. In order to avoid an interruption in utility service, the past due utility bill must be processed at the office of the City Clerk in the City Hall of Artesia by five o'clock (5:00) PM on the last normal workday immediately preceding the date set for disconnection of the utility service. (Ord. 606, 5-11-1999)

Water Deposit

Water Service Deposit \$ \_\_\_\_\_

To secure payment of the bill, City of Artesia, in case of non-payment of bill will apply the Water Service Deposit to the credit of the account. On removal of payor from the premises the deposit will be refunded less amount due to the City of Artesia, New Mexico for water service.

**THE DEPOSIT IS NON-TRANSFERABLE.**

Taken By: \_\_\_\_\_  
(Office use only)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date