



Library Advisory Board
April 4, 2023

The meeting was called to order by President Danny Parker in the large meeting room at 5:18 PM. Others present were Deborah Younggren, Beth Walker, Rae Aaron, Kaity Hirst, Sandy Schuetz, and head librarian Valerie Martin. A quorum was present.

The **secretary's report** was approved as read. Rae/Beth

Friends of the Library Report – Deborah

We had 61.5 hours for the month of March. These included meetings. Front desk help, shelving books, 2 book clubs, 2 Yarn United, story time, building a Little Library, sending out donation letters for Summer Reading program.

Librarian's Report – Valerie

- Open positions: Teen Librarian and 2 Library Clerks.
- Cullen Lowrey was hired 4/4/23 as Library Clerk. Melissa Ochoa was hired as teen librarian and will start sometime this month. We are waiting to hear back from Human Resources on employment offer to the other Library Clerk.
- Valerie included a sheet on library statistics.
- Library Services and Literacy: everything at the library is a form of literacy.
- Children's Librarian was out for two weeks due to family emergency, so we have been down to four library staff members. We had to close on Saturday, 3/25/23.
- Other city agencies including Employment Bureau and Social Security office have been foisting off their responsibilities to their clients to the library with NO reimbursement for our time taken away from our regular responsibilities to the library.
- The Pansy Stockton collection of artworks is now hanging in the Southwest Room.

Old Business

- Artesia Public Library By-laws
- 10th Anniversary (March 1, 2024)
- Library Board Member Terms expiring end of June – Schuetz and Younggren.
- No letters of interest in serving on the Board turned in so far.

New Business

- Valerie handed out a draft of the emergency plans. We will vote on this next meeting.

The meeting adjourned at 5:43 PM. The next official board meeting will be May 2, 2023, at 5:15 PM.

Respectfully submitted,
Sandy Schuetz, Secretary