

Artesia Public Library
Board of Trustees
September 7, 2021

President Danny Parker called the meeting to order at 5:15 pm. All board members were present with head librarian Valerie Martin and City Council representative Summer Valverde also in attendance.

The **secretary's report** was approved as presented. (Linda/Deborah)

Friends of the Library report – Deborah Younggren

- Volunteer Hours: August 99 ¾ hours for Book Sale with a total of 131 ¾ volunteer hours for the month
- Book Sale revenue \$867.00

Librarian's Report – Valerie Martin

She went over the written report with the following additions:

- AHS Librarian Amy Herron with work in conjunction with Valerie.
- A second window above one of the study room doors has shattered. Jose Zelaya will be called to look at it to decide how to proceed.
- The children's librarian is bringing in author Jim Gill for a performance in March. His fee is \$1200.
- The Westall family gave a memorial donation of \$1000 for Joel Carson.
- Apple pay for readers is being set up.
- The teen and children's librarians are in the process of setting up the STEM Lab.
- The librarians are continuing to sanitize returned books, computers, and any other area that is used by the public.

Old Business

- There has been no response from the city attorney on the computer and internet use policy revision. Summer will reach out to try to expedited this.
- The Learning Lounge has been postponed due to continuing Covid concerns. Jo would have to sit next to the patrons for an extended amount of time.
- The fall programs have begun and we hope to be able to continue with in-person events.

New Business

- The annual formal evaluation of the Strategic Plan will take place in April 2022.
- Danny noted that the Library continues to be short staffed. Linda pointed out that she and others of the Friends group step in to help when needed.
- Summer will take Aubrey Hobson's place with the City upon his retirement at the end of January 2022.
- Danny suggested that we have a permanent liaison from the City Council to come to our meetings.

The meeting adjourned at 5:47 pm.

The next meeting is scheduled for October 5, 2021, in the meeting room at 5:15 pm.

Respectfully submitted,
Sandy Schuetz, secretary