



Board of Trustees
May 3, 2022

President Danny Parker called the meeting to order at 5:15 pm in the large meeting room. Others present were Library Supervisor Valerie Martin, Deborah Younggren, Beth Walker, Sandy Schuetz, Jess Holmes, and Rae Aaron.

The **secretary's report** was approved as emailed. (Jess / Rae)

Friends of the Library Report – Deborah Younggren

There were 114 service hours for the month of April. We made \$670 from the book sale to help support the summer reading program. These hours also included book clubs, story time, crafts, helping librarians shelve books, clean books and CD's, Yarn United, wrapping poems for Omar, STEM Lab, and the piggy bank party. The next FOTL meeting is May 12 at 1 pm.

Librarian's Report – Valerie Martin

April Special Programs

- STEM Center (173)
- Piggy Bank Party (51)
- APHS Economics Field Trip (70)
- Tiny Art Show (37)
- Teen Code Club Showcase (3)
- FOTL Book Sale

Community Programs/Meeting Room Use

- Pecos Cyber Academy – 2 full days
- NM Destinations Career Academy – 3 full days
- SafeLink Wireless provided free cell phones to qualifying members of the community for two full days.

Upcoming May Special Programs & Services

- Teen After Hours Game Night on May 12
- ComicCon on May 21
- Latino Book Month book display
- National Home Improvement Month book display
- Ongoing preparation for the Summer Reading Program (June/July)

Employee Staffing

- No approval yet from City of Artesia to hire a replacement librarian for Geri who retired in 2020. STILL waiting for funding.
- One interview on May 2 for Children's Librarian position. Applicant is from New York and probably won't want to move here for \$15.96 per hour. Her asking salary was much higher.

- Planning for the Summer Reading Program is taking up the majority of the time of the two librarians and Library Supervisor.
- Other children's librarian duties have been dispersed as much as possible among the two librarians and the Library Supervisor.

Technology

- The Library is STILL using Windows 7.
- Data Line of Lubbock picked up one of the only two public copiers to *destroy it*.
- Returned more of the credit card equipment to Applied Micro Technology in California due to credit card readers not working.
- Canceled Fiserv/Clover Security credit card processing services since we have NO functioning credit card readers at our one public printer.
- PVT is interested in providing security camera services to the library.
- STILL waiting for City of Artesia funding move forward with any of the technology plan since it all must be replaced and installed simultaneously.
- Security gates for RFID book tags are currently NOT working.
- We will try to get a deal with Sparks Supply in Carlsbad to purchase a new copier.

Strategic Plan

- STEM Center launch was a success.
- Community Assessment & Survey is potentially scheduled for May 2022.

Old Business

We have an overwhelming six applicants for three Library Board positions. These are Andrew Davidson, Kaitlynn Hirst, Susan Dade, Shana Griffith, Nancy Johnson, and Morgan Fox. Outgoing members are Jess Holmes, Jessica Arenivas, and Donna Todd.

After much discussion, the Board decided to recommend Andrew Davidson, Kaitlynn Hirst, and Susan Dade to the MAYOR for board replacements. We would like to keep the remaining letters of application on hand for possible replacements for next year's outgoing board members.

No New Business

The meeting was adjourned at 6:25 pm.

The next regular meeting is June 7, 2022 at 5:15 pm in the meeting room.

Respectfully submitted,
Sandy Schuetz, Secretary