

Artesia Public Library
Board of Trustees
April 5, 2022

Vice-President Jess Holmes called the meeting to order at 5:15 pm. Other members present included Rae Aaron, Donna Todd, Beth Walker, Linda Barnett, Deborah Younggren, Sandy Schuetz, head librarian Valerie Martin, and City Council liaison Summer Valverde. Members absent were Danny Parker and Jessica Arenivas.

Secretary's Report – Sandy

Valerie pointed out an error in the minutes that Summer did not take our library position proposal to the mayor and city council, but to the budget & finance committee. The minutes were approved with that correction. (Linda/Deborah)

Friends of the Library Report – Deborah

Total hours for March were 77.5 hours. From July 2021 through March 2022, FOTL put in a total of 596 volunteer hours. FOTL Book Sale raised \$670 for the summer reading program. FOTL has received donations of over \$3000 for the summer reading program.

Library Report – Valerie

- The Jim Gill Sing-a-Thon garnered 45 enthusiastic attendees. Teen mini-golf had 11 and the Artesia Clean & Beautiful Recycled Art Show was from March 3-19.
- Upcoming April Special Programs and Services include the Tiny Art Show, Financial Literacy Month, National Library Week, National Poetry Month, Piggy Bank Paint Party, and STEM Lab Launch Week April 18-22.
- ARPA grant (\$17,828) was fully expended. New AWE Learning Computers logged 89 patrons for March. New Mango Languages logged 23 patrons for March.

Old Business

May 3, 2022 is the cut-off date for turning in resumes for Library Board positions. We currently have 4 applications for 3 positions.

New Business

In addition to being short-staffed since the Covid outbreak, we are now short the Children's Librarian position.

2022 APL Technology Plan Highlights

- As of today (4/4/22), library server 1 is not functioning properly and no solution is in sight until new network, server, computer, and software solutions are approved to pursue.
- The technology systems were installed when the new library was built and are falling apart. They MUST be thrown out and new systems installed if the library is to continue functioning properly.
- The library is dealing with major technical failures on a daily basis.
- After an ATM robbery across the street, our security cameras were not functioning and couldn't help with surveillance. It would cost \$19,000 to replace 4 cameras and new server when an entirely new operating system could be installed for \$40,000.
- New computers using Windows 11 need to be purchased. Current computers use Windows 7.
- The 2 credit card readers don't work so patrons can only pay for services with cash.

2020-2023 APL Strategic Plan Highlights

- Actively working on Goals, Objectives, & Activities and no changes to plan recommended at this time.
- Spent the last 30 days aggressively promoting digital resources through social media and the local media to include Mango Languages and AWE computers.
- STEM activities – code club, STEM lab launch
- Community Assessment & Survey - potentially scheduled for May 2022

Summer reported that the library needs fall below those of the police and fire departments. However, she is working to get us the funding we need.

The meeting adjourned at 6:10 pm. The next meeting is May 3, 2022 at 5:15 pm.

Respectfully submitted,
Sandy Schuetz, Secretary