



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

March 22, 2022
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for Case No. 22-03: Final Plat for Campbell Summary Division (County). A final plat for 5 lots; Location: 117, 119 and 121 E. Compress Road; Legal: The east 50 feet for the W ½ E ½ NW ¼ of the Section 33, and that part of the E ½ E ½ NW ¼ of Section 33, in Township 16 South, Range 26 East, N.M.P.M., Eddy County, New Mexico; Owners: Elvira and Charles M. Campbell
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
March 22, 2022

1. **Approval of Minutes** *March 8, 2022

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. ***Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	Assistant	\$2507per month CA22
2. _____	Wastewater	Assistant	\$2507 per month CA22

B. Accept the resignation of Jason Decker, Police Corporal, effective March 21, 2022

C. Accept the resignation of Noel Carlos, Wastewater Assistant, effective March 22, 2022

D. Accept the resignation of Justin Hack, Apprentice Mechanic, effective March 18, 2022

E. Accept the resignation of Kathryn Webb, Librarian, effective March 29, 2022

F. Permission to advertise and fill position for item 5D

G. Ratification of approval to advertise and fill position for item 5E

H. Reclassification: Clerk I/II currently performing payroll will be reclassified: Benefits/Payroll Technician II – pulling benefits from the A/P Clerk and assigning it to the new position, along with payroll. This will eliminate the new position approved and funded in the mid-year budget and reduce the A/P Clerk to part time

I. Approval of a Resolution for the Revised Comp schedule

J. Request permission to fill the Accounts Payable position (at ½ time)

6. **Dates of Hearing:**

A. Approval of a public hearing on April 12, 2022 for consideration and approval of an ordinance for Case No. 22-05: Smith Subdivision, Block 4 Vacation. A vacation plat of the Smith Subdivision, Block 4, including the alley between Roselawn Avenue and 4th Street, and between Logan Avenue and Cannon Avenue; Location: 1105 N. Roselawn Avenue; Legal: Smith Subdivision, Block 4; Owners: Our Lady of Grace Parish, Artesia, Inc., and City of Artesia

B. Approval of a public hearing on April 12, 2022 for consideration and approval of an ordinance for Case No. 22-04: Special Use Permit for Retail Cannabis Dispensary. A special use permit for a retail cannabis dispensary; Location: 501 S. 1st Street; Legal: Blair Addition, Block 9, Lots 1 and 3, North 50' of Lots 2 and 4, Vacated Alley, and South 40' of Vacated Missouri Avenue; Owner: Morton Family Trust

7. ***Travel and Training:**

A. Police – Permission for one (1) employee to attend the FBI LEEDA command training in Las Cruces, NM

B. Police – Permission for one (1) employee to attend the Field Training Officer (FTO) training in Roswell, NM

C. Police – Permission for one (1) employee to participate in the online Street Survival Calibre Press training

D. Police – Permission for one (1) employee to attend the Leadership for Troubling Times training in Albuquerque, NM

E. Police – Permission for one (1) employee to attend the Detective and New Criminal Investigator training in Albuquerque, NM

F. F&A – Permission for one (1) employee to participate in the online Payroll Law seminar

8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
 - A. *Accept donation of items to the Artesia Aquatic Center (list provided) from the Artesia Aquatic Center Foundation
13. ***Payment of Bills**