



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

March 8, 2022  
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
  - A. \*Consideration and approval of an Ordinance for the City of Artesia to enter into a Lease Agreement with Artesia Stone, LLC, as Lessee, for 612 N. Roselawn Avenue
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Safety Stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats
  - B. **Fire Department:**
    - 1) \*Stats
13. **Community Development:**
  - A. \*Stats

\*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
  - A. \*Budget Adjustment Resolution
17. **Mayor:**
  - A. Discussion addressing March 22, 2022 council meeting and designation of City Councilor to chair that meeting
  - B. Approval for Mayor Miller to act in consultation with Mayor Elect Henry and appropriate existing Council Committee on issues requiring necessary action and to be ratified at first meeting in April
  - C. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(7):
    1. Limited Personnel Matters – Disciplinary Matter (Infrastructure Department)
    2. Threatened or pending litigation
  - D. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA**  
**March 8, 2022**

1. **Approval of Minutes** \*February 22, 2022
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Ratification of approval of a Memorandum of Understanding with the City of Carlsbad for the 2021 Byrne Justice Assistance Grant (JAG) Program Award

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. \*Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	HR	Human Resources Director	\$7047 per month CA60
2. _____	Cemetery	Equipment Operator	\$2507 per month CA22
3. _____	Police	Certified Police Officer	\$4104 per month CA32

B. \*Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Commission on Aging	Van Driver	\$2193 per month CA12
2. _____	Commission on Aging	Van Driver	\$1993 per month CA12

C. Discharge of Rebecca Pobe, Commission on Aging Van Driver, effective February 21, 2022 – Failure to Comply with Policy

D. Accept the resignation of Anthony Runnels, Solid Waste Department Equipment Operator, effective March 3, 2022

E. Permission to advertise and fill position for Consent Agenda Item 5D

6. **Dates of Hearing:**

A. \*Permission to set a public hearing for April 12, 2022 for consideration and approval of the Sewer Use and Wastewater Control Ordinance

7. **\*Travel and Training:**

A. HR – Permission for one (1) employee to attend the NM District Attorneys' Association 2022 Spring conference in Albuquerque, NM

B. Police – Permission for one (1) employee to participate in the online training Ultimate MS Office: Excel, Word, Power Point and Access

C. Executive and Legislative – Permission to attend the NMML Newly Elected Officials training in Santa Fe, NM

8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**