



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

February 8, 2022
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Discussion, and possible action, for consideration/reconsideration of half time/full time Code Enforcement Officer. With action on this position, we would also eliminate the position of Planning & Zoning Administrator.
 - B. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Consideration and approval of a Budget Adjustment Resolution
17. **Mayor:**
 - A. Bureau of Land Management (BLM) shooting range concept
 - B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7):
 1. Pending Litigation
 - C. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
February 8, 2022

1. **Approval of Minutes** *January 25, 2022

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. *Approval of the 2021/2022 Outside Request PSAs
- 1) Artesia Advocacy/Chaves County CASA 02082022-1 (\$12,500)
 - 2) Artesia Paws and Claws PSA Number 02082022-2 (\$4,990.50)
 - 3) Artesia Clean & Beautiful PSA Number 02082022-3 (\$21,250)
 - 4) Artesia Main Street PSA Number 02082022-4
 - a) For Downtown and Community Revitalization services not to exceed (\$21,375)
 - b) For MainStreet holiday expenses (\$9,975)
 - c) For MainStreet maintenance expenses (\$25,250)
 - d) For Greenway Project expenses (\$20,000)
 - 5) Artesia Community Crime and Drug Coalition PSA Number 02082022-5 (\$7,500)
 - 6) Artesia Department of Development PSA Number 02082022-6 (\$17,500)
 - 7) Greater Artesia Foundation/dba My Neighborhood PSA Number 02082022-7 (\$8,000)

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Community Development	Code Enforcement Officer I	\$2700 per month CA25

B. *Promote:

1. _____	Police	Commander	\$6407 per month CA43
2. _____	Police	Sergeant	\$5467 per month CA39

C. Accept resignation of Carlos Rodriguez, Cemetery Equipment Operator, effective February 1, 2022

D. Accept the resignation of Chad Boadway, Apprentice Mechanic, effective February 9, 2022

E. Ratification of approval to advertise and fill Cemetery Equipment Operator

F. Permission to advertise and fill Apprentice Mechanic position

G. Accept the retirement of John Beasley, Police Commander, effective March 31, 2022

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Police – Permission for one (1) employee to attend the 2022 National School Safety Conference in Aurora, CO
- B. Police – Permission for one (1) employee to attend the Police Use of Force – Officer Involved Lethal Force Investigations training in Hobbs, NM
- C. Police – Permission for four (4) employees to attend the Background Investigations training in Artesia, NM
- D. Facilities Maintenance – Permission for one (1) employee to attend the Electrical Troubleshooting & Preventive Maintenance Seminar in Denver, CO
- E. Police – Permission for one (1) employee to participate in the Death Investigation online training

7. ***Travel and Training (con't):**
 - F. Wastewater – Permission for one (1) employee to participate in the NM Rural Water Association online line courses Basic Wastewater and Pump & Motor Maintenance
 - G. Library – Permission for one (1) employee to attend the Adult & Pediatric CPR/AED/First Aid training in Albuquerque, NM
 - H. Police – Permission for one (1) employee to attend the NM Legislative Session in Santa Fe, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of Resolution to Adopt Procurement Code for CDBG Grant Program
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**