



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

January 25, 2022
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Gabriel Longoria Sr. representing Outkast Softball Organization – request use of the Girls' Softball Fields for the Outkast Winter Classic Camp to be held from 8:00 am – 4:00 pm on January 15th, 22nd, and 29th, 2022 and February 5th, 12th, 19th and 26th, 2022. Contingent upon proof of insurance and proof of permission from the President of the Girls' Softball Association
 - B. *Artesia Car Enthusiasts, Artesia MainStreet and Artesia Chamber of Commerce – request approval for use of Heritage Plaza on April 1st and 2nd, 2022 for the 23rd Annual Main Event Car Show and Cruise and the closure of Main Street from 6 am – 5 pm on Saturday, April 2, 2022. Request approval of use of city services, streets and closures as stated on application and waiver of fees. Contingent upon proof of security and State approval.
 - C. * Artesia Car Enthusiasts, Artesia MainStreet and Artesia Chamber of Commerce – request approval to hold a parade on April 1, 2022 to kick off the 2022 Car Show. Request use of city services, streets and closures as stated on application and waiver of fees. Contingent upon proof of insurance and State approval.
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**

*Denotes material included in Council Packets or previously received material

12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
 - A. *Consideration and approval of a resolution setting forth a policy for Woodbine Cemetery Columbarium Operations and Services and revising the schedule of fees to include Columbarium charges and description
15. **City Attorney:**
16. **City Clerk:**
 - A. *Budget Resolution
17. **Mayor:**
 - A. *Update on Capital Outlay
 - B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2):
 1. Limited personnel matters – Infrastructure Department
 - C. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
January 25, 2022

1. **Approval of Minutes** *January 11, 2022

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

- A. Approval of the reappointment of Ron Davis to the Historical Museum Commission (term to expire January 2024)
- B. Approval of the reappointment of Kelcey George to the Historical Museum Commission (term to expire January 2024)
- C. Approval of the appointment of Deborah Pardue to the Historical Museum Commission (term to expire January 2024)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Hire:

| <u>Name</u> | <u>Department</u> | <u>Position</u> | <u>Rate of Pay</u> |
|-------------|-----------------------|-------------------------------|--------------------------|
| 1. _____ | Airport | Part-time Attendant | \$12.50 per hour |
| 2. _____ | Streets | Equipment Operator I | \$2507 per month CA22 |
| 3. _____ | Community Development | Code Enforcement Officer I | \$2700 per month CA25 |

- B. Failure to complete probationary period, Michael Hope, Fire Cadet, effective January 11, 2022
- C. Failure to complete probationary period, Tyler Forrester, Fire Cadet, effective January 17, 2022

6. **Dates of Hearing:**

- A. Approval of a public hearing on February 22, 2022 for consideration and approval of an ordinance for Case No. 22-01: Final Plat for Desert Willow Estates (County). A final plat for 61 lots; Location: Northeast corner of Richey Avenue and Savannah Drive; Legal: Tracts 1 and 2 of Redeemed Hermosa Land Division, E/2 SW/4 in Section 1, Township 17 S, Range 25 E; Owners: Hermosa LLC and Redeemed Holdings LLC
- B. Approval of a public hearing on February 22, 2022 for consideration and approval of an ordinance for Case No. 22-02: Missouri Avenue 80' R.O.W. Vacation Between Sellcrow, LLC and Choas Cafe. An 80-foot right-of-way street vacation; Location: Missouri Avenue from 1st Street to BNSF Railway, between 415 S. 1st Street and 501 S. 1st Street; Legal: 80' Public R.O.W. known as Missouri Avenue of the Blair Addition to the City of Artesia in Section 17, Township 17 S, Range 26 E; Owners: Sellcrow Holdings, LLC, Morton Family Trust, and City of Artesia

7. ***Travel and Training:**

- A. Police – Permission for one (1) employee to attend the Police Use of Force training in Hobbs, NM
- B. Police – Permission for one (1) employee to attend the Advanced Roadside Impaired Driving Enforcement training in Alamogordo, NM
- C. Police – Permission for one (1) employee to attend the Background Investigation (for pre-employment) training in Artesia, NM
- D. Police – Permission for one (1) employee to attend the Instructor Development Course in Santa Fe, NM

7. ***Travel and Training (con't):**
 - E. Police – Permission for one (1) employee to attend the Bloodstain Pattern Analysis I training in Colorado Springs, CO
 - F. Police – Permission for one (1) employee to attend the Crime Scene Reconstruction I training in Colorado Springs, CO
 - G. Police – Permission for one (1) employee to participate in the online Evidence Technician course
 - H. Executive – Permission to attend the 33rd Annual Municipal Day in Santa Fe, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**