



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

December 14, 2021
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for Case No. 21-09: 6th Street Approx. 10' Westerly Vacation, Park Avenue Approx. 25' Northerly Vacation, Lot 1, Block 57, Artesia Improvement Company. A vacation of a portion of 6th Street and a portion Park Avenue along Lot 1 of Block 57 of the Artesia Improvement Company Subdivision; Location: 601 W. Washington Avenue; Owners: Adrian & Jerilyn Lee Munoz, and the City of Artesia
 - B. *Consideration and approval of an ordinance amending section 7-3-2 of the Artesia City Code: Sewer User Rates and Charges
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Discussion of vacation roll over policy, with possible action to be taken
 - B. *Safety Stats

*Denotes material included in Council Packets or previously received material

12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Consideration and approval of a resolution declaring surplus property (3 vehicles) for training use by the Fire Department
 - 2) *Stats
13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
 - A. *Consideration and approval of 2021 Amendment to Wastewater Service Agreement with HollyFrontier Navajo Refining LLC, Renewable Diesel Unit (RDU)
15. **City Attorney:**
16. **City Clerk:**
 - A. *Approval of a resolution Designating Signatory Agents for the City of Artesia and rescinding resolution 1746
 - B. *Discussion of elected officials' salaries
17. **Mayor:**
 - A. Legislative discussion
 - B. *Discussion and direction on the MFA Notification to the Local Governing Body of the Application for Request of Funding under NM State Statute 58-18-10 for EMLI at Wells of Artesia located at 2104 W. Richey Avenue
 - C. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(8):
 1. Limited personnel matters – Infrastructure Department
 2. *Real Property – Lease of City Property
 - D. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
December 14, 2021

1. **Approval of Minutes** *November 23, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
 - A. Approval of the reappointment of Sharon Snowden to the Woodbine Cemetery Board (term to expire January 2024)
 - B. Approval of the reappointment of Lynn Atteberry to the Woodbine Cemetery Board (term to expire January 2024)
 - C. Approval of the reappointment of Jerry Terpening to the Woodbine Cemetery Board (term to expire January 2024)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

| <u>Name</u> | <u>Department</u> | <u>Position</u> | <u>Rate of Pay</u> |
|-------------|-------------------|----------------------|--------------------------|
| 1. _____ | Fire | Fire Cadet | \$10.91 per hour |
| 2. _____ | Fire | Fire Cadet | \$10.91 per hour |
| 3. _____ | Fire | Fire Cadet | \$10.91 per hour |
| 4. _____ | Fire | Fire Cadet | \$10.91 per hour |
| 5. _____ | Fire | Fire Cadet | \$10.91 per hour |
| 6. _____ | HR | City Prosecutor | \$7500 per month CA55 |
| 7. _____ | Streets/Parks | Equipment Operator I | \$2507 per month CA22 |
 - B. Accept the resignation of Rick Fidone, Streets/Parks Department Equipment Operator, effective November 30, 2021
 - C. Accept the retirement of Sandi Countryman, Human Resources Director, effective April 29, 2022
 - D. Permission to advertise and fill Human Resources Director
6. **Dates of Hearing:**
7. **Travel and Training:**
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of a resolution adopting an Open Meetings Resolution and rescinding resolutions 1747 and 1749
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills:**
 - A. Permission for payment of bills through December 31, 2021