



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

November 23, 2021  
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
  - A. \*Pecos Running Club – Request the use of Jaycee Park for the 2<sup>nd</sup> Annual Santa 5K/10K Run on Saturday, December 18, 2021 from 6:00 am – 11:00 am (*Contingent upon proof of insurance*)
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
12. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**
    - 1) \*Approval of request to submit for Fiscal Year 2021 Assistance to Firefighters Grant (AFG) Program

\*Denotes material included in Council Packets or previously received material

**13. Community Development:**

- A. \*Consideration and approval for Case No. 21-10: Preliminary Plat for Desert Willow Estates (County). A preliminary plat for 61 lots; Location: Northeast corner of Richey Avenue and Savannah Drive; Owners: Hermosa LLC and Redeemed Holdings LLC

**14. Infrastructure:**

- A. \*Consideration and approval of the 2021 Wastewater Service Agreement with Artesia PTU LLC ("APTU")

**15. City Attorney:**

**16. City Clerk:**

- A. \*Consideration and approval of a Resolution Changing Travel Policies

**17. Mayor:**

**18. New or other business from Councilors:**

**19. Adjournment**

**CONSENT AGENDA  
November 23, 2021**

1. **Approval of Minutes** \*November 9, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of Memorandum of Understanding with the Artesia Public Schools – Artesia Aquatic Center Future Maintenance and Restoration Fund
  - B. \*Ratification of approval of Special Dispenser Permit Application for Hotel Artesia for December 2, 2021 event
4. **Appointments:**
  - A. Approval of appointment of Ottie Speir to the Planning and Zoning Commission (term to expire April 2023)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

  - A. \*Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Streets/Parks	Equipment Operator II	\$2700 per month CA25
2. _____	Streets/Parks	Equipment Operator	\$2507 per month CA22
  - B. Accept the resignation of Ryver Rogers, Part-time Airport Attendant, effective November 19, 2021
  - C. Permission to advertise and fill Part-time Airport Attendant
  - D. Christina Losoya, Police Department, Position Eliminated effective November 12, 2021
6. **Dates of Hearing:**
  - A. Ratification of Mayor's approval to set a public hearing on December 14, 2021 for Case No. 21-09: 6<sup>th</sup> Street Approx. 10' Westerly Vacation, Park Avenue Approx. 25' Northerly Vacation, Lot 1, Block 57, Artesia Improvement Company. A vacation of a portion of 6<sup>th</sup> Street and a portion Park Avenue along Lot 1 of Block 57 of the Artesia Improvement Company Subdivision; Location: 601 W. Washington Avenue; Owners: Adrian & Jerilyn Lee Munoz, and the City of Artesia
  - B. Permission to set a public hearing on December 14, 2021 for consideration and approval of an ordinance amending section 7-3-2 of the Artesia City Code: Sewer User Rates and Charges
7. **\*Travel and Training:**
  - A. Police – Ratification of approval for two (2) employees to attend the Defensive Tactics Instructor course in Hobbs, NM
  - B. Police – Permission for two (2) employees to attend the FBI-LEEDA Media and Public Relations training in Trinidad, CO
  - C. Police – Permission for four (4) employees to participate in the online training Recruiting & Hiring for Law Enforcement
  - D. F&A – Permission for two (2) employees to attend the Government Finance Officers ASSC training in Albuquerque, NM
8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**