The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, October 12, 2021 at 5:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Mayor Pro Tem Hill	Jarrod Moreau
Sam Hagelstein	Jeff Youtsey
Ignacio Mariscal	Raul Rodriguez (joined the meeting at 5:03
George G. Mullen	Kent Bratcher

Also, present:
Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer
Jay Francis, Attorney

It was determined that a quorum was present. The invocation was given by Mayor Raye Miller and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

  HR Director Sandi Countryman thanked everyone that assisted with the Career/Job fair.

Special Reports

None.

Consent Agenda

Mayor Pro Tem Hill moved to approve the consent agenda as written. Second by Councilor Moureau and upon vote, the motion carried 8-0.

**CONSENT AGENDA
October 12, 2021**

1.   **Approval of Minutes**   *September 28, 2021

2.   **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**
   A. *Ratification of approval of Consent for Access to Property (901-911 W. Main Street) to the United States Environmental Protection Agency (EPA)
   B. *Approval of 2021 Wastewater Service Agreement with PTU LLC (APTU)
   C. *Approval of Memorandum of Agreement (MOA) with Changing Lives Coalition (continuum coordinator)

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
   Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:
   A. *Promote:

Name	Department	Position	Rate of Pay
1. Beth Hahn	Police	Sergeant	$4966 per month CA39

   B. *Hire:

Name	Department	Position	Rate of Pay
1. Lynne Bryant	F&A	Finance Supervisor	$3969 per month CA41
2. Mary Crook	Solid Waste	Equipment Operator II	$2673 per month CA25

   C. Accept the resignation of Trent Benedick, Un-certified Firefighter, effective October 5, 2021
   D. Accept the retirement of Lindell Smith, Police Commander, effective November 5, 2021

6. **Dates of Hearing:**

7. ***Travel and Training:**
   A. Police – Permission for one (1) employee to attend the Glock Advanced Armorer's Course in Tempe, AZ
   B. Police – Permission for one (1) employee to attend the Practical Public Information New and Established PIOs training in Santa Fe, NM
   C. Water – Permission for one (1) employee to attend the NM Rural Water Association Southern Fall Conference in Las Cruces, NM

8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**

11. **Quarterly Journal Entries:**

12. **Non-budgeted Items:**

13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

    A.   Budget and Finance - None.
    B.   Personnel – None.
    C.   Police and Fire – None.
    D.   Planning *(Project Management, Code Enforcement, Permits and Inspections)* – Has a scheduled meeting this Wednesday at 4:30.
    E.   Recreation – recreation committee has a meeting this coming Monday at 5:30.
    F.   Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Mainten*ance*) – None.
    G.   Government – None.

Personnel

Human Resource Director Sandi Countryman stated that the Personnel Committee has a meeting Wednesday at 4:30 and may have a quorum then stood for questions.

Public Safety

Police Department:

Police Chief Roberts greeted everyone and stated that there is an increase in auto thefts which is a normal increase at this time. Chief Roberts then stood for questions.

Fire Department:

Fire Chief Hope greeted everyone and stated that stats are in the packets and that it has been a record month. Chief Hope seeks approval on specialty pay rate for staff to dispense REGEN-COV three days a week: Monday, Wednesday & Thursday at $50.00 an hour to Covid patients as a treat and release program which is a protocol for early treatment of covid patients. Chief Hope also stated that the state provides the medication and this program can be done out in the field or work at the outpatient hospital. This service would be advertised so the public would be aware.

Councilor Youtsey asked if there would be a charge for this service, Chief Hope replied that there would have to be a charge.

Councilor Bratcher made a motion to approve specialty pay for staff to dispense REGEN-COV treatment. Second by Councilor Moreau and upon vote, the motion passed 8-0.

Community Development

Community Development Director Jim McGuire greeted everyone and stated that stats are in the packet and then stood for questions.

Infrastructure

Infrastructure Director Byron Landfair greeted everyone and spoke on the Street & Parks department that took down the old warehouse with a cost of $24,500. Freeman Street has started and the water line project is on the way. They have received a positive EPA regulation 6 inspection and expect a good report.

City Attorney

None.

City Clerk

None.

Mayor

Mayor Miller stated that most of the municipal departments are under budget and that personnel and recreation are slightly over. In addition, the Mayor stated that the refinery is putting money into the community without asking for tax breaks.
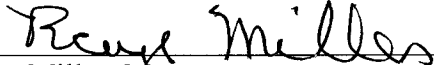
New or other business from Councilors

Councilor Hagelstein thanked Fire Chief Hope on the implementation of the Regeneron program.

Councilor Rodriguez spoke on Halloween to direct staff to prepare a proclamation for trick or treating on Saturday instead of Sunday and would also like to invite everyone to the football games at the City of Champions.

Mayor Miller directed staff to prepare a proclamation to trick or treat on Saturday the 30th of October.

Adjournment

There being no further business, the meeting was adjourned at 5:36 p.m. On October 12, 2021.

_____
Raye Miller, Mayor

ATTEST:

_____
Aubrey Hobson - City Clerk