



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

September 28, 2021
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. *Protest hearing of delinquent utility accounts
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. Infrastructure:

15. City Attorney:

16. *City Clerk:

- A. Consideration and approval of Resolution to file delinquent utility liens
- B. Designation of legislative capital requests
- C. Budget Adjustment Resolution

17. Mayor:

18. New or other business from Councilors:

19. Adjournment

**CONSENT AGENDA
September 28, 2021**

1. **Approval of Minutes** *September 14, 2021

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Ratify Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Cemetery	Equipment Operator	\$2482 per month CA22
2. _____	Wastewater	Assistant	\$2482 per month CA22

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Fire – Permission for one (1) employee to attend the Command and Control of Operations at Target Hazards in Emmitsburg, MD
- B. Infrastructure – Permission for one (1) employee to attend the Microsoft Excel online training course

8. **Routine Requests for City Facilities:**

- A. *Our Lady of Grace Catholic Church & Artesia Arts Council – request use of Guadalupe Park Saturday, October 2, 2021 (8:00 am) thru Sunday, October 3, 2021 (9:00 pm) for the Fall Fiesta. Request use of city services and road closures as stated on application and waiver of fees. Contingent upon proof of security
- B. *Artesia Public Schools – request use of Jaycee Park on Saturday, October 2, 2021 from 6:00 am – 2:00 pm for the Annual Cross Country Meet
- C. *Artesia MainStreet has requested permission to hold the following events (approval of use of city services and road closures as stated on application and waiver of fees):
 - 1) Trick-or-Treat Main Street to be held Saturday, October 30, 2021 from 4:00 pm – 7:00 pm along Main Street from First Street to Seventh Street and Fourth Street between Main and Quay. *Contingent upon NM Department of Transportation approval*
 - 2) Veteran’s Day Celebration to be held Thursday, November 11, 2021 from 10:00 am – 12 noon at Baish Veterans Park
 - 3) Parade of Lights to be held Thursday, December 2, 2021 from 6:00 pm – 7:00 pm (gathering at Bulldog Bowl headed east on Main Street turning south on First Street) *Contingent upon NM Department of Transportation approval*

9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**

11. **Quarterly Journal Entries:**

12. **Non-budgeted Items:**

13. ***Payment of Bills**