



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

September 14, 2021
5:00 p.m.

In compliance with the current NM Health Order, all individuals age 2 years and older shall wear a mask or multilayer cloth face covering in all indoor public settings

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Pecos Running Club – request use of city streets for the 2nd Annual Haunted Hustle 5K/10K to be held 6:00 am – 11:00 am on Saturday, October 30, 2021
 - B. *Artesia Aquatic Center – request use of city streets/facilities for the Turkey Trot Triathlon to be held 7:00 am – 1:00 pm on Saturday, November 20, 2021 (contingent upon proof of insurance)
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Rob Wachter, Economic Development Director – Discussion of City acting as Conduit Bond Issuer for an Apartment Complex Project
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval to adopt an ordinance for Case No. 21-06: Artesia Estates, Blocks 8, 9, 10, & 11 Vacation Plat (County). A vacation of Blocks 8, 9, 10 and 11 of Artesia Estates, including the lots within the blocks, and Bonita Drive, the alley south of Blocks 10 and 11, the alley west of Blocks 9 and 10, and the west half of Heath Street east of Blocks 8 and 11; Location: South of Monterrey Drive and west of the Heath Street alignment; Owner: Chase Farms
 - B. Consideration and approval to adopt an ordinance for Case No. 21-07: New Hope Baptist Church Replat. Legal: Part of the N/2 SW/4 SE/4 to the County of Eddy in Section 18, Township 17 S, Range 26 E; Location: 1711 W. Centre Avenue; Owner: New Hope Baptist Church
 - C. Consideration and approval to adopt an ordinance for Case No. 21-08: Zone Change from Single-family district “R-1B” to General residential district “R-2”. Legal: Part of the N/2 SW/4 SE/4 to the County of Eddy in Section 18, Township 17 S, Range 26 E; Location: 1711 W. Centre Avenue; Owner: New Hope Baptist Church
 - D. Consideration and approval to adopt an ordinance for the City of Artesia Cannabis Regulations. The City of Artesia cannabis regulations are proposed to be in a new Chapter 7 of Title 4 of the City Code
8. **Period for Hearing Visitors** (3-minute time limit)

*Denotes material included in Council Packets or previously received material

9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Safety stats
12. **Public Safety:**
 - A. Police Department:**
 - 1) *Stats
 - B. Fire Department:**
 - 1) *Consideration and approval of contract for Memberships with TransAero for Eddy County residents
 - 2) *Stats
13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
 - A. Discussion and approval of amended MOU with Navajo
15. **City Attorney:**
16. **City Clerk:**
 - A. *Accept approval of 2021-2022 Budget by DFA
17. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(7):
 1. Limited Personnel Matters
 2. Pending Litigation
 - B. Action as a result of executive session for limited personnel matters
 - C. Action as a result of executive session for pending litigation
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
September 14, 2021**

- 1. **Approval of Minutes** *August 24, 2021
- 2. **Consideration of Bids:**
 - A. *Approval of award of bid for South Freeman Street Waterline to J&H Services, Inc., Albuquerque, NM
- 3. **Contracts, Leases and Agreements:**
 - A. *Approval to sign Agreement with DFA for Legislative Grant C2213011: \$500,000 for improvements to South 26th Street between West Hermosa Drive and West Grand Avenue
 - B. *Approval to sign Agreement with DFA for Legislative Grant C2213012: \$500,000 for improvements to West Hermosa Drive between South First Street and South Thirteenth Street

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Ratify Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Certified Police Officer	\$4025 per month CA32

B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Uncertified Police Officer Cert by Waiver	\$4089 per month CA32
2. _____	Police	Certified Police Officer	\$4024 per month CA32

C. Lateral Move:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Streets	Foreman	\$3267 per month CA30

D. Accept the self-termination of Matthew Schwab, Wastewater Assistant, effective August 16, 2021

E. Accept the resignation of Benjamin Clark, Fire Cadet, effective August 24, 2021

F. Accept the resignation of David Palmer, Solid Waste Equipment Operator, effective September 11, 2021

G. Permission to advertise and fill Parks Foreman

6. **Dates of Hearing:**

7. ***Travel and Training:**

A. Police - Approval of ratification for one (1) employee to attend the NMML Annual Conference in Albuquerque, NM

B. Purchasing – Permission for one (1) employee to attend the 2021 NMPPA Fall Conference and Vendor Fair in Albuquerque, NM

8. Routine Requests for City Facilities:

- A. *Artesia High School Rodeo/Artesia Horse Council have requested a Standby Ambulance for the High School and Junior High Rodeo to be held October 1st, 2nd and 3rd, 2021. Request waiver of fees

9. Routine Resolutions (to be assigned a number by staff):

- A. *Approval of Resolution for the Legislative Grant C2213011
- B. *Approval of Resolution for the Legislative Grant C2213012

10. Budgeted Items:

11. Quarterly Journal Entries:

12. Non-budgeted Items:

- A. Permission to apply for FY2022 Fire Protection Grant - \$200,000 (10% match)

13. *Payment of Bills