



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

July 27, 2021
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *David and Vickie Grousnick representing Smokin' on the Pecos – request use of Heritage Plaza from 12:00 pm Friday, November 5, 2021 thru 10:00 am Sunday, November 7, 2021 for the Smokin' On the Pecos NM State BBQ Championship. Request street closures as stated on application and waiver of fees (contingent upon proof of insurance and security).
4. **City Departments and Employees: Postpone**
5. **Special Reports: Postpone**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports: Postpone**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel: Postpone**
12. **Public Safety:**
 - A. **Police Department: Postpone**
 - B. **Fire Department: Postpone**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. **Infrastructure: Postpone**
15. **City Attorney: Postpone**
16. ***City Clerk:**
 - A. Discussion and approval of end of fiscal year resolution approving the 2021-2022 budget, the 4th quarter quarterly report for 2020-2021 and approving budget adjustments for 2020-2021
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
July 27, 2021

1. **Approval of Minutes** *July 13, 2021

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

A. *Approval of a Memorandum of Agreement with Dynamic Disc NM LLC for a Disc Golf Course at Jaycee Park (postponed from July 13, 2021 meeting)

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Ratification of Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Corporal	\$4641 per month CA35
2. _____	Water	Technician	\$2482 per month CA22
3. _____	Commission on Aging	Van Driver	\$1820 per month CA8

B. *Hire:

1. _____	Water	Technician	\$2482 per month CA22
2. _____	Police	Detention Officer	\$2363 per month CA20

C. Accept the retirement of Jessie Dominguez, Code Enforcement Officer, effective February 23, 2022

D. Permission to advertise and fill Code Enforcement Officer

E. Accept the resignation of Qrion Sarabia, Water Technician, effective July 9, 2021

F. Accept the resignation of James Contreras, Police Officer, effective August 15, 2021

G. Accept the resignation of Patricia Cruz, Commission on Aging Van Driver, effective July 19, 2021

6. **Dates of Hearing:**

A. Permission to hold a public meeting on August 10, 2021 to discuss suggested projects for the FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP)

7. ***Travel and Training:**

A. Approval for four (4) employees to attend the 2021 Trauma of Law Enforcement training in Albuquerque, NM

8. **Routine Requests for City Facilities:**

A. *Amy Mathis & Jennifer Humble on behalf of Artesia High School have requested permission to hold the Annual Homecoming Parade on Friday, September 24, 2021 from 3:30 pm – 5:00 pm. Parade route: East on Main Street from Bulldog Boulevard to Second Street. Request street closures as stated on application and waiver of fees. *Contingent upon State approval*

B. Change of date for Art in the Park to October 15 and 16, 2021

9. **Routine Resolutions (to be assigned a number by staff):**

10. Budgeted Items:

11. Quarterly Journal Entries:

A. *3rd and 4th Quarter GL Adjustments for FYE 2021 Budget

12. Non-budgeted Items:

13. *Payment of Bills