

Artesia Public Library Board
March 10, 2020

The meeting was called to order by Board President, David Grousnick, at 5:20 pm in the Conference Room of the Artesia Public Library. Other members present were Deborah Younggren, Rae Aaron, Julie Gibson, Sandy Schuetz, and Head Librarian, Erin Loveland.

No Secretary's Report

Friends of the Library – Deborah

We had 41 service hours for January and 146.5 hours for February. The book sale on February 14-15 brought in over \$800. As a result of the book sale, we were able to sign up three new members.

Librarian's Report – Erin

- “No Trespassing” was issued to John Littleton.
- Received the Windows 10 upgrade kits for the self-check-out machines.
- Erin discussed the library's digital resources with the Quilting Guild. She also talked with them about helping with a new sewing club for kids and helping with a community quilt this summer. This would be an intergenerational group.
- The library received six new laptops for the STEM grant from Devon.
- Storytime was very hot because the AC unit was not working properly. The STEM grant equipment cost \$30,000 and is to be housed in this room. If the unit breaks down again, this could end up being very costly. Erin will work out costs for a new unit with the PY Foundation and FOTL.

No Old Business

New Business

- A. Police Commander Lindell Smith said the behavior policy that is in place should be all right for no trespassing also. The Board decided to make it Erin's decision to lift the no trespassing ban on an individual and if that person contests it, he could appear before City Council and they would make the final decision on the matter.
- B. Some concern was expressed about Family Science Night on April 2 and the Corona Virus' effects, but as of now, plans are being finalized for this event.
- C. Census Day will be sponsored at the APL on April 1 with free donuts and coffee while people are filling out their forms of the computers. There will be a special Census Storytime at 11 am with stories, songs, and crafts.
- D. The donation letters for the Summer Reading Program will go out this week.
- E. Board meetings in April and May will be shorter because of the library sponsoring Trivia Night at the Wellhead.
- F. Geri Dosalua will retire effective March 31, 2020. New librarian work assignments will be Jo moving to Cataloging and Jessica to the adult librarian position. A search is ongoing for a new teen librarian.

Meeting adjourned at 5:50 pm. The next meeting will be April 14, 2020 at 5:15 pm.

Respectfully submitted,
Sandy Schuetz
Secretary Pro-Tem