



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

July 13, 2021
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Artesia Arts Council – Request the use of Jaycee Park for Art in the Park from 9:00 am, Friday, October 22, 2021 thru 6:00 pm, Saturday, October 23, 2021. Request use of city services and road closures as stated on application and waiver of fees. Contingent upon proof of security and insurance.
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. Pre-employment Physicals – discussion and possible direction
 - B. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats

*Denotes material included in Council Packets or previously received material

13. ***Community Development:**
 - A. Discussion and approval of the Greater Artesia Foundation Fee Schedule and Proposed Allocation of Funds
 - B. Discussion and possible approval of a Memorandum of Understanding with Dynamic Disc NM LLC for a Disc Golf Course at Jaycee Park
 - C. Recreational marijuana update
 - D. Stats
14. **Infrastructure:**
 - A. *Eddy County Declaration of Local Flooding Disaster
15. **City Attorney:**
16. ***City Clerk:**
 - A. Report on Utility Liens
17. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(7):
 1. Limited personnel matters – Infrastructure Department
 2. Pending litigation
 - B. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA

July 13, 2021

1. **Approval of Minutes** *June 22, 2021

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**
 - A. *Approval of Memorandum of Understanding with Eddy County DWI Program for reimbursement at overtime rate pay for Artesia Municipal Court Clerks to provide DWI offender information out of court records
 - B. *Approval of Agreement with NM Demographic Research, LLC for Redistricting Services
 - C. *Approval of Agreement with the Southeastern NM Economic Development District/COG
 - D. *Approval of Amendment 2 to Lease Agreement with NM Corrections Department, Adult Probation and Parole Division for 3300 W. Main St., Suite B, Artesia, NM

4. **Appointments:**
 - A. Approval of appointment of Linda Barnett to the Library Board of Trustees (term to expire June 2024)
 - B. Approval of re-appointment of Danny Parker to the Library Board of Trustees (term to expire June 2024)
 - C. Approval of re-appointment of Rae Aaron to the Library Board of Trustees (term to expire June 2024)
 - D. Approval of re-appointment of Beth Walker to the Library Board of Trustees (term to expire June 2024)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
 Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:
 - A. *Ratification of Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Library	Supervisor	\$5166 per month CA43
2. _____	Commission on Aging	Van Driver	\$1820 per month CA8
3. _____	Streets	Equipment Operator	\$2482 per month CA22

 - B. *Ratification of Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Evidence Tech	\$2692 per month CA18

 - C. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Recreation	Maintenance Tech/Rec Worker	\$1988 per month CA13

 - D. Accept the resignation of George Peterson, Wastewater Lead Operator, effective July 19, 2021
 - E. Adjust salary schedule to reflect Evidence Tech I at CA18 and Evidence Tech II at CA21

6. **Dates of Hearing:**

7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the National Animal Cruelty Investigations Part 2 training in Conroe, TX
 - B. Police – Permission for one (1) employee to attend the FBI LEEDA Supervisor Leadership Institute in Carlsbad, NM
 - C. Police – Permission for three (3) employees to attend the BowMac Interview and Interrogation training in Artesia, NM

8. Routine Requests for City Facilities:

- A. *Forever Free Fellowship has requested the use of Guadalupe Park from Saturday, July 24, 2021 thru Sunday, August 1, 2021 from 6 pm – 10 pm each evening for their annual Tent Revival. Access to the electrical supply requested.

9. Routine Resolutions (to be assigned a number by staff):

- A. *Approval of SENMEDD/COG resolution

10. Budgeted Items:

- A. *Lodger's Tax Board – Approval for the following:
- 1) Artesia Historical Museum – FY22 – \$35,000
 - 2) Smokin' on the Pecos – November 5-7, 2021 – \$31,000
 - 3) Artesia Arts & Cultural District Mural Project – FY22 – \$23,000

11. Quarterly Journal Entries:

12. Non-budgeted Items:

13. *Payment of Bills