



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

May 25, 2021
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Artesia General Hospital – 2021 Artesia Heart Walk to be held Saturday, June 12, 2021 from 8:00 am – 12:00 noon. Request approval of use of city sidewalks and streets as stated on application
4. **City Departments and Employees**
5. **Special Reports:**
 - A. *Discussion and possible action of reopening plans for the Senior Center including staffing decisions
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for Case No. 21-03: Final Plat of Artesia Industrial Park North Replat. Lots 4, 8, 12 and 14 and Tracts A, C and D of Artesia Industrial Park North Subdivision; Located east of Freeman Avenue on the east ends of the Morrow Street, Delaware Street and Grayburg Street alignments; Owner: City of Artesia
 - B. *Consideration and approval of an ordinance for Case No. 21-04: Zone Change from Public use district “P” to Business district “C”. Legal: The north 350 feet of the west 339 feet of Block 26A and the south 49.5 feet of the west 339 feet of Block 17B of Fairview Addition to the City of Artesia; Location: 612 N. Roselawn Avenue; Owner: City of Artesia
 - C. *Consideration and approval of an ordinance for Case No. 21-05: Final Plat of Sherrell Acres #6 Summary Subdivision (County). A Replat of Tract A-1 of Sherrell Acres #5 as Filed September 28, 2020 in Cabinet 8, Slide 24-1 in Section 32, Township 17 South, Range 26 East, N.M.P.M., Eddy County, State of New Mexico; Located east of 12th Street and south of Crystal Street; Owner: C. Jerry Sherrell
8. **Period for Hearing Visitors** *(3-minute time limit)*
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning *(Project Management, Code Enforcement, Permits and Inspections)*
 - E. Recreation
 - F. Infrastructure *(Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)*
 - G. Government

*Denotes material included in Council Packets or previously received material

11. **Personnel:**
 - A. Discussion of summer hires with possible action
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
 - A. Discussion and possible action on Aquatic Center fees
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Consideration and approval of resolution clarifying PERA Employer contribution (*postponed from May 11, 2021 meeting*)
 - B. *Consideration and approval of Budget Adjustment Resolution
 - C. *Consideration and approval of Adoption of 2021/2022 Interim Budget
17. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(7):
 1. Limited personnel matters – Fire Department
 2. Limited personnel matters – Community Development
 3. Limited personnel matters – Police Department
 4. Pending litigation
 - B. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
May 25, 2021

1. **Approval of Minutes** *May 11, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of assignment of Lease for Patterson Welding Works, Inc., 2404 N. Parkland Avenue, Lot 2 of Block 3 of the Industrial Park of Artesia, to 2404 Parkland, LLC
4. **Appointments:**
 - A. Approval of the reappointment of Anna Whitmire to the Planning and Zoning Commission *(term to expire April 2023)*
 - B. Approval of the reappointment of Dean Chumbley to the Planning and Zoning Commission *(term to expire April 2023)*
 - C. Approval of the reappointment of Steve Moreno to the Planning and Zoning Commission *(term to expire April 2023)*
 - D. Approval of the reappointment of Aleene Ivy to the Planning and Zoning Commission *(term to expire April 2023)*
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	Assistant	\$2482 per month CA22
2. _____	Wastewater	Assistant	\$2482 per month CA22
 - B. Accept the resignation of Ricardo Huerta, Police Commander, effective May 31, 2021
 - C. Accept the resignation of Kolbyn Pollard, Wastewater Assistant, effective May 3, 2021
 - D. Accept the resignation of Braeden Haeck, Community Service Officer, effective June 2, 2021
 - E. Hire *(*from approved list)* subject to successful completion of required pre-employment testing:
 - 1) Temporary Recreation Positions - \$10.50 per hour
 - F. Request permission to advertise and fill:
 - 1) Maintenance Tech/Recreation Specialist (ratification)
 - 2) Community Service Officer
6. **Dates of Hearing:**
7. ***Travel and Training:**
8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**