



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
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### AGENDA CITY COUNCIL MEETING

March 23, 2021  
5:00 p.m.

The number to join the telephone conference is 1-888-585-9008  
when prompted enter conference room 184-069-927

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
  - A. \*Consideration and approval of Case No. 21-01: Final Plat for the RDP Summary Subdivision; Location: Northeast corner of 41<sup>st</sup> St. and Richey Ave., west of 3902 W. Richey Ave.; Legal: The foregoing Summary Subdivision of Tract X of the Savannah Park Estates, Block 1, Lot 1, Land Division to the County of Eddy in Section 1, Township 17 S, Range 25 E as recorded in Cabinet 6, Slide 660-1; Owner: Ross Duncan Properties, LLC
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**

\*Denotes material included in Council Packets or previously received material

12. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **\*City Clerk:**
  - A. Consideration and approval of list of Annual Records Destruction
  - B. Discussion of legal services through GAEDC and resulting budget adjustment resolution
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA**  
**March 23, 2021**

1. **Approval of Minutes** \*March 9, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
  - A. Approval of the reappointment of Jimmy Bustamante to the Woodbine Cemetery Board (*term to expire April 2023*)
  - B. Approval of the reappointment of Pat Perez to the Woodbine Cemetery Board (*term to expire May 2023*)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
  - A. Accept the resignation of Dana Dean, Police Department Administrative Assistant, effective June 4, 2021 and approval to advertise position
  - B. Report that the Municipal Court will be recruiting for the position of Court Administrator
  - C. \*REDA – Proclamation for National Telecommunicators' Week
6. **Dates of Hearing:**
7. **\*Travel and Training:**
  - A. Police – Permission for one (1) employee to attend the IR 8000 Refresher online course
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**