



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

February 23, 2021

5:00 p.m.

The number to join the telephone conference is 1-888-585-9008
when prompted enter conference room 184-069-927

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
 - A. *Consideration and approval of Case No. 21-02: Preliminary Plat of Cottonwood Estates Phase 1; Location: Southeast corner of 13th Rural St. and Jackson Rd., east of 353 N. 13th Rural St.; Legal: A Tract of Land being the W1/2 of the NW1/4 of Section 29, T 16 S, R 26 E, N.M.P.M., Artesia, Eddy County, New Mexico; Owners: David R. and Sandra T. Borges

*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. ***City Clerk:**
 - A. Submittal of list for records destruction (informational item only)
 - B. Consideration and approval of a Budget Adjustment Resolution
 - C. Acceptance of donation of a light tower from the City of Carlsbad, NM
17. **Mayor:**
 - A. Advise Council of retirement notice of Aubrey Hobson, City Clerk Treasurer, effective January 28, 2022 and permission to advertise and fill temporary position
 - B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7):
 1. Pending litigation
 - C. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
February 23, 2021

1. **Approval of Minutes** *February 9, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:
 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	Assistant	\$2482 per month CA22
2. _____	Police	Uncertified Officer	\$3178 per month CA32
 - B. Accept the resignation of Summer Valverde, Finance Supervisor, effective February 26, 2021
6. **Dates of Hearing:**
 - A. Permission to set a public hearing on March 23, 2021 for Case No. 21-01: Final Plat for the RDP Summary Subdivision; Location: Northeast corner of 41st St. and Richey Ave., west of 3902 W. Richey Ave.; Legal: The foregoing Summary Subdivision of Tract X of the Savannah Park Estates, Block 1, Lot 1, Land Division to the County of Eddy in Section 1, Township 17 S, Range 25 E as recorded in Cabinet 6, Slide 660-1; Owner: Ross Duncan Properties, LLC
7. ***Travel and Training:**
 - A. Police – Permission for three (3) employees to attend the Forensic Tech training in Dallas, TX
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of a Resolution amending Open Meetings Resolution No. 1747
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**