



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

December 15, 2020
5:00 p.m.

*The number to join the telephone conference is 1-888-585-9008
when prompted enter conference room 184-069-927

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Holly Frontier – request to use Jaycee Park on Monday, December 21, 2020 for a Drive Thru Food Pantry from 12 noon – 4:00 pm. *Contingent upon proof of insurance*
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Discussion with County Clerk on the Opt In Election Ordinance
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an ordinance for Case No. 20-13: Zone Change from R-2, General residential district to SU-1, Special use district; Location: 1102 W. Grand Ave. and 308 S. 11th St.; Owner: Barbara Ann Morris
 - B. Consideration and approval of an ordinance for Case No. 20-14: Final Plat for the Medina Summary Subdivision (County); Location: 59 W. Jackson Rd.; Owner: Norma Medina
 - C. Consideration and approval of Opt In Election Ordinance
 - D. Consideration and approval of an ordinance for Case No. 20-12: Zone Change from R-1B, Single-family residential district to R-2, General residential district; Location: 2100 W. Richey; Owner: Haven of Hope
8. **Period for Hearing Visitors** (3-minute time limit)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)
 - G. Government

*Denotes material included in Council Packets or previously received material

11. **Personnel:**
 - A. Discussion of City Prosecutor position
 - B. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats
13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
 - A. *Report on possible donated property at 1110 North Seventh Street
15. **City Attorney**
16. **City Clerk**
17. **Mayor:**
 - A. Discussion regarding schools
 - B. Library
18. **New or other business from Councilors**
19. **Adjournment**

CONSENT AGENDA
December 15, 2020

1. **Approval of Minutes** *November 24, 2020

 2. **Consideration of Bids:**
 - A. *Approval of Memorandum of Agreement with Changing Lives Coalition
 - B. *Approval of Memorandum of Agreement with Brissa Padilla

 3. **Contracts, Leases and Agreements:**
 - A. *Approval of the 2020/2021 Outside Request PSAs
 - 1) Artesia Advocacy/Chaves County CASA 12152020-1 (\$12,500)
 - 2) Artesia Paws and Claws PSA Number 12152020-2 (\$4,990.50)
 - 3) Artesia Clean & Beautiful PSA Number 12152020-3 (\$21,885)
 - 4) Artesia Main Street PSA Number 12152020-4
 - a) For Downtown and Community Revitalization services not to exceed (\$21,375)
 - b) For MainStreet holiday expenses (\$0)
 - c) For MainStreet maintenance expenses (\$10,125)
 - d) For Greenway Project expenses (\$19,975)
 - 5) Artesia Community Crime and Drug Coalition PSA Number 12152020-5 (\$7,500)
 - 6) Artesia Department of Development PSA Number 12152020-06 (\$17,500)
 - 7) Greater Artesia Foundation/dba My Neighborhood PSA Number 12152020-7 (\$8,000)

 4. **Appointments:**

 5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	F&A	Cashier	\$2037 per month CA14
2. _____	Wastewater	Assistant	\$2482 per month CA22
 - B. Accept the resignation of Fabian Munoz, Firefighter/EMT, effective December 14, 2020
 - C. Accept the resignation of Jason Bealer, Wastewater Operator, effective November 30, 2020
 - D. Accept the resignation of Viola Rhodes, City Prosecutor, effective January 4, 2021
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6. **Dates of Hearing:**
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7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the National Animal Cruelty Investigation School Level 2 in Albuquerque, NM
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8. **Routine Requests for City Facilities:**
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9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of a Resolution Designating Signatory Agents and rescinding Resolution 1628
 - B. *Approval of the 2021 Open Meetings Act Resolution
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10. **Budgeted Items:**
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11. **Quarterly Journal Entries:**
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12. **Non-budgeted Items:**
-
13. ***Payment of Bills:**
 - A. Permission to pay bills through December 31, 2020