



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

November 24, 2020
6:00 p.m.

The number to join the teleconference is 1-888-585-9008
when prompted enter conference room 184-069-927

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval an ordinance amending Section 1-6-5 (A) of the Artesia Municipal Code - Classification- Probationary Period (*continued from November 11, 2020 meeting*)
 - B. Consideration and approval of an ordinance for Case No. 20-11: Zone Change from SU-1, Special use district, to C, Business district; Lot 2, Block 7, Murphy Addition; Location: 604 S. 13th St.; Owners: Robert and Patty Jill Ballew
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. ***City Clerk:**
 - A. Discussion of legislative capital outlay process
 - B. Discussion and possible action in response to Governor Lujan-Grisham's Public Health Order of November 13, 2020
 - C. Consideration and approval of a budget adjustment resolution
 - D. A report and possible action on proceeding with acceptance of donated property
17. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7):
 1. Pending litigation
 - B. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
November 24, 2020**

1. **Approval of Minutes** *November 10, 2020
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
 - A. Approval of reappointment of Richard Price to serve on the Planning and Zoning Commission (term ending August 31, 2022)
 - B. Approval of reappointment of Mike Deans to serve on the Planning and Zoning Commission (term ending August 31, 2022)
 - C. Approval of reappointment of Paul Alvarez to serve on the Planning and Zoning Commission (term ending August 31, 2022)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	F&A	Utility Billing & Cash Collections Supervisor	\$2951 per month CA29
 - B. Due to the Minimum Wage increase scheduled for January 1, 2021 moving from \$9.00/hour to \$10.50/hour approval to:
 - 1) Change the wage level for Van Driver I to CA10 \$1846 – (\$10.65/hr)
 - 2) Change the wage level for Van Driver II to CA12 \$1939 – (\$11.19/hr)*Effective date for these changes will be December 27, 2020
6. **Dates of Hearing:**
 - A. Approval to set a public hearing for December 15, 2020 to consider the approval of an ordinance for Case No. 20-12: Zone Change from R-1B, Single-family residential district to R-2, General residential district; Location: 2100 W. Richey; Owner: Haven of Hope
 - B. Approval to set a public hearing for December 15, 2020 to consider the approval of an ordinance for Case No. 20-13: Zone Change from R-2, General residential district to SU-1, Special use district; Location: 1102 W. Grand Ave. and 308 S. 11th St.; Owner: Barbara Ann Morris
 - C. Approval to set a public hearing for December 15, 2020 to consider the approval of an ordinance for Case No. 20-14: Final Plat for the Medina Summary Subdivision (County); Location: 59 W. Jackson Rd.; Owner: Norma Medina
7. ***Travel and Training:**
 - A. Planning – Ratification of Mayor Miller’s approval for one (1) employee to participate in the Virtual NMFMA Fall 2020 Conference
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills**