

3-1-1: COMMISSION CREATED; APPOINTMENT; POWERS AND DUTIES:

There is created and organized a commission to be known as the city planning and zoning commission, such commission to consist of members appointed by the mayor and confirmed by the city council as provided in this chapter, and such commission to have the powers and duties set out in this chapter, limited by the review power provided in the city council, and all powers necessary or incident to the function of the city planning and zoning commission. In general, the city planning and zoning commission shall have all powers necessary to enable it to fulfill and perform its functions. (1996 Code §§ 2.20.010, 2.20.040; amd. 2002 Code)

3-1-2: MEMBERSHIP AND TERMS:

The city planning and zoning commission shall consist of seven (7) members, appointed by the mayor and confirmed by the city council. The term of each of the appointed members shall be for two (2) years; except, that initially, four (4) members shall be appointed to serve for a one year term following the effective date hereof, and three (3) members shall be appointed to serve for a two (2) year term at the same time. Thereafter, all appointments to the city planning and zoning commission shall be for two (2) year terms, so that there will at all times be an overlap of tenures of the members of the city planning and zoning commission. Administrative officials of the city may be appointed as ex officio nonvoting members of the commission. (1996 Code § 2.20.020; amd. 2002 Code)

3-1-3: VACANCIES; REMOVALS; ABSENCES FROM MEETINGS:

Vacancies shall be filled for unexpired terms in the same manner as for original appointments. Any member may be removed from the city planning and zoning commission by the mayor, with the confirmation of the city council, but such removal shall only be for cause, and the commission members shall be entitled to a hearing before the city council, which shall be a public hearing, in which the cause shall be stated in writing and be made a part of such hearing. Cause for removal shall include, but not be limited to, failure on the part of the commission members to attend the regular commission meetings, without proper excuse. Any commission member who shall miss two (2) consecutive meetings without excuse (that is, without some good reason or prior commitment causing the member to miss 2 consecutive meetings), shall be subject to removal from the commission for cause. Any commission member who has a good and sufficient reason for not being in attendance at a regular commission meeting shall notify the chairman of the commission prior to such meeting, and the chairman shall excuse the commission member from attending the meeting if the excuse is valid and sufficient, and the commission member's absence from the meeting shall thereupon be considered as an excused absence. (1996 Code § 2.20.020; amd. 2002 Code)

3-1-4: ORGANIZATION:

A. Officers: The city planning and zoning commission shall elect a chairman from among its members for a term of one year, with eligibility for reelection, and may create and fill such other offices as provided and in the manner provided by its rules.

B. Meetings: The commission shall hold at least one regular meeting each month and shall adopt rules for transaction of its business and shall keep a record of its resolutions, transactions, findings and determinations which shall be a public record. (1996 Code § 2.20.030; amd. 2002 Code)