

CHAPTER 2

COMMISSION ON AGING

SECTION:

3-2-1: Membership; Appointment And Terms

3-2-2: Residency Requirement; Compensation; Vacancies

3-2-3: Rules Of Procedure; Organization

3-2-4: Duties

3-2-1: MEMBERSHIP; APPOINTMENT AND TERMS:

The commission on aging (the "commission") shall consist of nine (9) members who shall be appointed by the mayor of the city with the consent and approval of the city council. All appointments shall be for two (2) year terms. Any member appointed to the commission who has well and truly served their term, shall be eligible for reappointment upon the expiration of the term. (Ord. 816, 4-14-2009)

3-2-2: RESIDENCY REQUIREMENT; COMPENSATION; VACANCIES:

All members of the commission on aging shall reside within ten (10) miles of the intersection of 13th and Main Streets, Artesia, New Mexico. Members of the commission shall serve without pay or compensation. In the event any member of the commission becomes unable to act or resigns, then a vacancy so resulting shall be filled for the remainder of the term by the same procedure as the original appointment. (Ord. 816, 4-14-2009)

3-2-3: RULES OF PROCEDURE; ORGANIZATION:

- A. Meetings: The commission shall meet at least once per month and additionally as called by the chairman or vice chairman.
- B. Proceedings: All proceedings of the commission shall be by motion or resolution recorded in the minute book of the commission, which shall be a public record.
- C. Quorum: A majority of the members of the commission shall constitute a quorum of the commission for the transaction of business.
- D. Officers:
 1. The commission shall elect annually, by vote of the commissioners, a chairman, a vice chairman and a secretary, and shall notify the city council of the election of such officers.
 2. The chairman shall preside at meetings of the commission, the vice chairman shall preside at such meetings in the absence of the chairman, and the secretary shall record all actions of the commission in the minute book.
 3. All officers of the commission shall be entitled to vote on all matters considered by the commission, even when presiding as chairman. (1996 Code § 2.16.030)

3-2-4: DUTIES:

It shall be the duty of the city commission on aging to prepare and submit for approval of the city council an annual budget covering the necessary operating expenses of the commission, which the city council will fund insofar as possible. It shall be the further duty of the commission to consider and make studies as to the needs and requirements of the aged citizens within Artesia and the area around the city and to report to the city council on the needs and requirements and the commission's recommendations as to how the needs and requirements may best be met. Particularly, it shall be the duty of the commission to study and report to the city council on the possible ways and means of cooperation by the city with other agencies in furnishing services to aged citizens, to the end that such services shall be the best and most complete that can be afforded. (1996 Code § 2.16.040)