



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING Telephone conference

April 14, 2020
6:00 p.m.

*The number to join the telephone conference is 1-888-585-9008
when prompted enter conference room #184-069-927

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. ***Approval of Consent Agendas:**
 - A. March 24, 2020 consent agenda – Revised
 - B. April 14, 2020 consent agenda
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an ordinance for Case No. 20-02: Final Plat for the 41st Street Road Dedication; Location: 41st St., south of U.S. Highway 82; Legal: The foregoing dedication of a tract in the E/2 NE/4, in Section 14, Township 17 S, Range 25 E as described by deed recorded in Book 977, Page 463; Owners: Norbert M. and Carole Sue McCaw (*postponed from March 24, 2020 meeting*)
 - B. Consideration and approval of an ordinance for Case No. 20-04: Final Plat for the Ochoa Land Division & Public R.O.W. Dedication; Location: R252 N. 13th St.; Legal: The foregoing land division of a tract of land in the NW/4 to the City of Artesia, Eddy County in Section 32, Township 16 S, Range, 26 E as described by deed recorded in Book 1128, Page 68 of the Official Records of Eddy County, New Mexico; Owner: Damian Ochoa (*postponed from March 24, 2020 meeting*)
 - C. Consideration and approval of an ordinance for Case No. 20-06: Zone change from R-2, General Residential district to C, Business district; Location: 801 W. Bush Ave.; Legal: Lots 1, 2, and 3 of Block 2 of the Ross Subdivision; Owners: Ben M. Hernandez and Antonia G. Hernandez
 - D. Consideration and approval of an ordinance to adopt UTO changes and rescinding Ordinance 1061 (*postponed from March 24, 2020 meeting*)
 - E. Consideration and approval of an ordinance for penalty assessment and rescinding Ordinance 1062 (*postponed from March 24, 2020 meeting*)
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services:**
 - A. Consideration of issues related to:
 - 1) Future facility reopenings
 - 2) Summer Programs
 - 3) Splash Pad

*Denotes material included in Council Packets or previously received material

10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)
 - G. Government
11. **Personnel:**
 - A. *Safety stats
12. **Public Safety:**
 - A. Police Department:**
 - 1) *Stats
 - B. Fire Department:**
 - 1) *Stats
13. ***Community Development:**
 - A. Planning Committee report and recommendation on the drive through request of the Fat Straw Drinks business
 - B. Stats
14. **Infrastructure:**
 - A. Ratification of Mayor's decision on Jaycee Park Closure
15. **City Attorney:**
16. **City Clerk:**
17. **Mayor:**
 - A. In accordance with Section 3-11-5 of NMSA 1978 I submit the following names of Appointive Officers for confirmation by the Artesia City Council:
 - Byron Landfair – Infrastructure Director
 - Aubrey Hobson – Clerk/Treasurer
 - Kevin Hope – Fire Chief
 - Kirk Roberts – Police Chief
 - Jim McGuire – Community Development Director
 - Sandi Countryman – Human Resources Director
 - B. In accordance with Section 3-11-5 of NMSA 1978 I submit all current full time and part time regular employees as well as all probationary and as needed employees of the City of Artesia as of April 14, 2020 for confirmation by the Artesia City Council
 - C. Election of Mayor Pro tem
 - D. Discussion of City restrictions given unusual circumstances for RVs
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA (REVISED)
March 24, 2020

1. **Approval of Minutes** *March 10, 2020
2. **Consideration of Bids:**
3. ***Contracts, Leases and Agreements:**
 - A. Approval to assign the Martha Patterson lease at 2404 N. Parkland Ave., Lot 2 of Block 3 of the Industrial Park of Artesia, to Patterson Welding Works, Inc.
 - B. Approval for Patterson Welding Works, Inc. to sublease the property at 2404 N. Parkland Ave., Lot 2 of Block 3 of the Industrial Park of Artesia, to Big Ass Tanks, LLC.
 - C. Approval of Contract thru CES with Hellas Construction, Inc. for Jaycee Park-Synthetic Turf Field Installation-Phase I
4. **Appointments:**
 - A. Approval of the reappointment of Richard Price to the Greater Artesia Economic Development Corporation (GAEDC) *term to expire June 2022*
 - B. Approval of the reappointment of Chad Harcrow to the Greater Artesia Economic Development Corporation (GAEDC) *term to expire June 2022*
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing:

 - A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Streets/Parks	Equipment Operator I	\$2482 per month CA22
2. _____	Streets/Parks	Equipment Operator I	\$2482 per month CA22
 - B. Voluntary resignation while on probation, Miguel Arrieta, Firefighter, effective March 5, 2020
 - C. Voluntary resignation while on probation, John Briggs, Firefighter, effective March 9, 2020
 - D. Accept the resignation of Charles Wolf, Police Corporal, effective April 17, 2020
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. F&A – Permission for one (1) employee to attend the CMC Certification workshop and Clerk’s Annual conference in Albuquerque, NM *(will be rescheduled)*
 - B. Legislative – Ratification of approval to attend the NMML Newly Elected Officials workshop in Albuquerque, NM *(will be rescheduled)*
 - C. Legislative – Ratification of approval to attend the NMML District meeting in Roswell, NM *(will be rescheduled)*
 - D. Facilities Maintenance and Parks/Streets – Permission for three (3) employees to attend the Certified Pool Operator (CPO) training in Artesia, NM *(will be rescheduled)*
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**

10. Budgeted Items:

A. *2020 Lodger's Tax Funding Requests (No expenditure of funds until assurance that event will occur and council can revoke approval if other qualified expenses are deemed of greater importance):

- 1) Smokin' On the Pecos **\$40,000**
- 2) 4th of July Celebration **\$ 7,500**
- 3) Eddy County Fair **\$18,000**
- 4) Mack Select Golf Tournament **\$ 2,000**
- 5) Red Dirt Black Gold Festival **\$47,100**
- 6) SE NM Regional Swap Meet & Car Corral **\$ 5,000**
- 7) FIESTA, Celebration of Hispanic Heritage Month **\$ 8,000**
- 8) Clays Crusher Fun Shoot **\$ 5,000**
- 9) Green Chile Cook-off **\$ 5,000**
- 10) AHS NM High School Rodeo **\$ 4,100**
- 11) Balloons & Tunes **\$ 9,000**
- 12) AHS City of Champions Basketball Tournament **\$ 7,200**

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills

CONSENT AGENDA
April 14, 2020

1. **Approval of Minutes** *March 31,2020 – Special meeting
2. **Consideration of Bids:**
3. ***Contracts, Leases and Agreements:**
 - A. Approval to transfer Police Department surplus vehicle (2012 Chevrolet Tahoe VIN#9520) to NMMI Police Department, Roswell, NM
4. **Appointments:**
 - A. *Council Committee Assignments
 - B. Approval to reappoint Jennifer Duff to the Historical Museum Commission (term to expire January 2022)
 - C. Approval to reappoint Tim Trentham to the Historical Museum Commission (term to expire January 2022)
 - D. Approval to reappoint Juli Newton to the Historical Museum Commission (term to expire January 2022)
 - E. Approval to appoint Michele McEachern to the Historical Museum Commission (term to expire January 2022)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
 - A. Accept the resignation of Mayra Godoy, Commission on Aging Clerk/Dispatcher, effective March 30, 2020
 - B. Accept the voluntary resignation of Johnny Chazarreta, Solid Waste Equipment Operator, effective April 8, 2020
 - C. Accept the voluntary resignation of Oscar Bejarano, Street Department Equipment Operator, effective April 10, 2020
6. **Dates of Hearing:**
 - A. Ratification of the Mayor's approval to set a public hearing on April 14, 2020 for consideration of an ordinance for Case No. 20-06: Zone Change from R-2, General Residential district to C, Business district; Location: 801 W. Bush Ave.; Legal: Lots 1, 2, and 3 of Block 2 of the Ross Subdivision; Owners: Ben M. Hernandez and Antonia G. Hernandez
7. ***Travel and Training:**
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of Budget Adjustment Resolution No. 1729
10. **Budgeted Items:**
 - A. Ratification of Mayor's decisions on:
 - 1) Hiring Freeze (except certified Police and Fire)
 - 2) Department Expenditures
11. **Quarterly Journal Entries:**
 - A. *3rd Quarter
12. **Non-budgeted Items:**
13. ***Payment of Bills**