



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
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### AGENDA CITY COUNCIL MEETING

February 25, 2020  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
  - A. \*Consideration and approval of an ordinance for Case No. 20-01: Final Plat for the Artesia Improvement Company, Block 44 Replat & Partial Roadway Vacation; Location: South side of Missouri Ave., between 7<sup>th</sup> St. and 8<sup>th</sup> St.; Owner: Hermosa LLC
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services:**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
12. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**
13. **Community Development:**
  - A. \*Consideration and approval of Case No. 20-05, final plat for the Lower Heights Subdivision
  - B. \*Consideration and approval of Subdivision Improvement Agreement for the Artesia Improvement Company, Block 44 Replat & Partial Roadway Vacation
  - C. \*Consideration and approval of Subdivision Improvement Agreement for the Lower Heights Subdivision

\*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
  - A. \*Consideration and approval of the midyear budget adjustment resolution
17. **Mayor:**
  - A. \*Lodger's Tax Requests (list of events and requests on separate document)
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA**  
**February 25, 2020**

1. **Approval of Minutes** \*February 11, 2020
2. **Consideration of Bids:**
  - A. \*Approval of award of request for proposal to provide Low Voltage, Special System & General I.T. Services to Eclipse Solutions, Artesia NM

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing:

A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
2. _____	Wastewater	Assistant	\$2482 per month CA22

B. Transfer:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Cemetery	Equipment Operator	\$2482 per month CA22

C. Accept the resignation of David Avina, Firefighter, effective February 21, 2020

6. **Dates of Hearing:**

- A. Approval to set a public hearing on March 24, 2020 for consideration of an ordinance for Case No. 20-02: Final Plat for the 41<sup>st</sup> Street Road Dedication; Location: 41<sup>st</sup> St., south of U.S. Highway 82; Legal: The foregoing dedication of a tract in the E/2 NE/4, in Section 14, Township 17 S, Range 25 E as described by deed recorded in Book 977, Page 463; Owners: Norbert M. and Carole Sue McCaw
- B. Approval to set a public hearing on March 24, 2020 for consideration of an ordinance for Case No. 20-04: Final Plat for the Ochoa Land Division & Public R.O.W. Dedication; Location: R252 N. 13<sup>th</sup> St.; Legal: The foregoing land division of a tract of land in the NW/4 to the City of Artesia, Eddy County in Section 32, Township 16 S, Range, 26 E as described by deed recorded in Book 1128, Page 68 of the Official Records of Eddy County, New Mexico; Owner: Damian Ochoa

7. **\*Travel and Training:**

- A. Fire – Permission for one (1) employee to attend the Hazmat Technician for Surface Transportation training in Pueblo, CO
- B. Fire – Permission for one (1) employee to attend the EMS Committee meetings in Albuquerque, NM
- C. Fire – Permission for one (1) employee to attend the EMS Board meetings at Region III in Ruidoso, NM
- D. Police – Permission for one (1) employee to attend the Basic SRO course in Cleburne, TX

7. **\*Travel and Training (con't):**
  - E. Solid Waste – Permission for one (1) employee to attend the Landfill class in Santa Fe, NM
  - F. Solid Waste – Permission for one (1) employee to attend the Compost Certification class in Albuquerque, NM
  - G. Solid Waste – Permission for one (1) employee to attend the Transfer Station Certification in Ruidoso, NM
  - H. Police – Permission for one (1) employee to attend the Criminal Justice Information System (CJIS) Workgroup sessions in Orlando, FL
  
8. **Routine Requests for City Facilities:**
  - A. \*Becky Harwell – Request for standby ambulance for the NM High School Rodeo Association rodeo to be held at the Eddy County Horse Council Arena on March 20-22,2020. Request waiver of fees – Sponsoring agency NM High School Rodeo Association affiliation of NM Athletic Association
  - B. \*Jennifer Knowlton - representing Senior Salute – request a waiver of fees for use of the Artesia Recreation Center the week of May 17 – May 22, 2020 for the Annual Senior Salute after graduation celebration
  
9. **Routine Resolutions (to be assigned a number by staff)**
  
10. **Budgeted Items:**
  
11. **Quarterly Journal Entries**
  
12. **Non-budgeted Items:**
  
13. **\*Payment of Bills**