



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

January 28, 2020  
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
  - A. \*Changing Lives Coalition – Request to use Jaycee Park and the Johnny Gray Softball Complex on Saturday, March 7, 2020 from 7:00 am – 4:00 pm for a Spring Showdown Softball Tournament. *Contingent upon proof of insurance and security*
4. **City Departments and Employees**
5. **Special Reports:**
  - A. New Mexico Department of Transportation – update on projects
  - B. City of Champions Foundation - Consideration and approval of plan for upgrades to JCPark
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
  - A. \*Consideration and approval of adoption of the 2019 Amendments to the Uniform Traffic Code and Amendment to the Penalty Assessment Ordinance (*postponed from January 14, 2020 meeting*)
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
12. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**

\*Denotes material included in Council Packets or previously received material

13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA**  
**January 28, 2020**

1. **Approval of Minutes** \*January 14, 2020
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of Lease Agreement with First American Bank for 119 S. Roselawn Avenue, Suite 307
4. **Appointments:**
  - A. Approval of the reappointment of Sharon Snowden to the Artesia Cemetery Board (term to expire January 2022)
  - B. Approval of the reappointment of Lynn Atteberry to the Artesia Cemetery Board (term to expire January 2022)
  - C. Approval of the reappointment of Jerry Terpening to the Artesia Cemetery Board (term to expire January 2022)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing:

  - A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Technician	\$2482 per month CA22
2. _____	Facilities Maintenance	Community Improvement Technician I	\$1988 per month CA13
3. _____	Commission on Aging	Van Driver I	\$1757 per month CA8
  - B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	F&A	Assistant City Clerk/Records Supervisor	\$3422 per month CA35
2. _____	Commission on Aging	Van Driver I	\$1757 per month CA8
3. _____	Commission on Aging	Clerk/Dispatcher	\$1988 per month CA13
  - C. Failure to complete probation period – Derrick Cumpston, Water Technician, effective January 13, 2020
  - D. Accept the resignation of David Brazas, Solid Waste Department Equipment Operator, effective January 15, 2020
  - E. Accept the resignation of Cody Smothermon, Wastewater Assistant, effective January 31, 2020
  - F. Accept the resignation of Misael Torrez, Police Corporal, effective January 31, 2020
6. **Dates of Hearing:**
  - A. Approval to set a public hearing on February 25, 2020 for consideration of an ordinance for Case No. 20-01: Final Plat for the Artesia Improvement Company, Block 44 Replat & Partial Roadway Vacation; Location: South side of Missouri Ave., between 7<sup>th</sup> St. and 8<sup>th</sup> St.; Owner: Hermosa LLC
7. **\*Travel and Training:**
  - A. Planning – Permission for one (1) employee to attend the EDU Code training in Las Vegas, NV
  - B. Police – Permission for three (3) employees to attend the NASRO conference in Dallas, TX. Costs will be reimbursed by the Artesia Public Schools in accordance with an MOU

7. **\*Travel and Training (con't):**
  - C. Wastewater – Permission for one (1) employee to attend the NMWWA Awards Banquet in Las Cruces, NM. Recipient of Wastewater Lab Tech of the Year
  - D. Infrastructure – Permission for one (1) employee to attend the Grant Management class in El Paso, TX
  - E. Police – Permission for one (1) employee to Instruct Training at the Hobbs Academy in Hobbs, NM
  - F. Fire – Permission for one (1) employee to attend the NM Partners in Preparedness training in Albuquerque, NM
  - G. Police – Permission for one (1) employee to participate in the online IR8000 recertification
  - H. Solid Waste – Permission for one (1) employee to attend the NMED Grant Writing class in Albuquerque, NM
  - I. Police – Permission for one (1) employee to attend the NM Association of Chiefs of Police meeting in Santa Fe, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff)**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**