



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

December 10, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for Case No. 19-10 a zone change from Suburban acreage, type 2 “SA-2” to Manufactured/mobile home district “MH”; Legal description: Beginning at the West ¼ Corner of Section 32, T16S, R26E; thence, N 89° 07’ 05” E along the south line of the NW ¼ of said Section 32, 342.17 feet; thence, N 00° 27’ 29” W, 296.66 feet; thence, S 89° 32’ 31” W, 342.53 feet to a point on the west line of said NW ¼; thence, S 00° 31’ 23” E along said west line, 299.19 feet to the point of beginning; Location: R252 N. 13th St.; Owners: Damian and Barbara Ochoa
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Safety Stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) Approval of hiring plan to maintain transfer ability
 - 2) *Stats

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Approval of election poll workers pay for the March 3, 2020 election
17. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7)(8):
 1. Pending litigation
 2. Real property
 - B. Action(s) as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
December 10, 2019**

1. **Approval of Minutes** November 26, 2019
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of the sublease between Ralph C. Watts and Canary Drilling Services, LLC and Canary Production Services, LLC for Lot 6 of Block 2 of the Industrial Park of Artesia, 2405 N. Parkland Ave.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Voluntary Demotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Museum	Clerk I	\$2225 per month CA11
2. _____	F&A	Clerk I	\$3234 per month CA20
 - B. Ratification to hire:

1. _____	Water	Technician	\$2482 per month CA22
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 - C. Lateral transfer:

1. _____	Museum	Maintenance Tech	\$2147 per month CA13
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 - D. Accept the retirement of Yolanda Romo, Commission on Aging Clerk/Dispatcher, effective January 17, 2020
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Permission for two (2) employees to attend the Women in Command training in Santa Fe, NM
 - B. Facilities Maintenance – Permission for one (1) employee to attend the Traffic Light Controller training in Santa Fe, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Open Meetings Resolution
10. **Budgeted Items:**
 - A. Approval to spend unused Fire Department Capital funds for repair to Station 2
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills:**
 - A. Permission to pay bills thru December 31, 2019