



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

November 26, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Jessie Dominguez – Code Enforcement
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
November 26, 2019**

- 1. **Approval of Minutes** *November 12, 2019
*November 21, 2019 – Special meeting

- 2. **Consideration of Bids:**

- 3. **Contracts, Leases and Agreements:**

- 4. **Appointments:**

- 5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

- A. *Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	WW Assistant	\$2482 per month CA22

- B. Accept the resignation of Thomas liams, Police Officer, effective November 22, 2019
- C. Accept the resignation of Casey Mullins, Museum Clerk, effective November 15, 2019
- D. Approve the termination of Rene Frazee, Water Operator, effective November 19, 2019
- E. *Approval of annual safety pays payout

- 6. **Dates of Hearing:**

- A. Ratification of Mayor Miller's approval to advertise for a public hearing on December 10, 2019, Case No. 19-10: Consideration of an ordinance for a zone change from Suburban acreage, type 2 "SA-2" to Manufactured/mobile home district "MH"; Legal description: Beginning at the West ¼ Corner of Section 32, T16S, R26E; thence, N 89° 07' 05" E along the south line of the NW ¼ of said Section 32, 342.17 feet; thence, N 00° 27' 29" W, 296.66 feet; thence, S 89° 32' 31" W, 342.53 feet to a point on the west line of said NW ¼; thence, S 00° 31' 23" E along said west line, 299.19 feet to the point of beginning; Location: R252 N. 13th St.; Owners: Damian and Barbara Ochoa
- B. *Permission to set a public hearing on January 14, 2020 for consideration of adoption of the 2019 Amendments to the Uniform Traffic Code and Amendment to the Penalty Assessment Ordinance

- 7. ***Travel and Training:**

- A. F&A – Permission for one (1) employee to attend the GFOA Winter Conference in Albuquerque, NM
- B. Fire – Permission for one (1) employee to attend the Medical Direction Committee meeting in Albuquerque, NM
- C. Wastewater – Permission for one (1) employee to attend the Microsoft Excel Basics & Beyond training in Roswell, NM

- 8. **Routine Requests for City Facilities:**

- 9. ***Routine Resolutions (to be assigned a number by staff):**

- A. CDBG Citizen Participation Plan Resolution
- B. CDBG Residential Anti Displacement Plan Resolution
- C. CDBG Fair Housing Resolution
- D. CDBG Adoption of Required Policies Resolution
- E. CDBG Adoption of Purchasing Policy Resolution

10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills**