



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

November 12, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. ***Personnel:**
 - A. TransAmerica Distribution
 - B. Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats

*Denotes material included in Council Packets or previously received material

13. ***Community Development:**
 - A. Consideration and approval of declaration of Surplus Real Properties
 - B. Consideration and approval of offer on surplus real property – Lot A of Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication
 - C. Consideration and approval of offer on surplus real property – Portions of Lots 3 and 4 of Block 4 of the Amended Plat of the Hightower Re-division
 - D. Stats
14. **Infrastructure:**
15. **City Attorney:**
16. ***City Clerk:**
 - A. Approval to set the December council meeting for December 10, 2019
 - B. Submittal of list for records destruction (informational item only)
17. **Mayor:**
 - A. *Report the retirement of Kaye Kiper, Municipal Judge, effective December 31, 2019
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
November 12, 2019**

- 1. **Approval of Minutes** October 22, 2019
- 2. **Consideration of Bids:**
- 3. **Contracts, Leases and Agreements:**
 - A. *Approval of Airport Ground Lease Contract with Brent Middleton for Hangar space 211A

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Recreation	Recreation Specialist I	\$2882 per month CA19
2. _____	Police	Community Service Officer	\$2037 per month CA14
3. _____	Community Development	Planning & Zoning Administrator	\$3339 per month CA34
4. _____	Wastewater	Lead Operator	\$5000 per month CA37

B. Ratification to hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Solid Waste	Equipment Operator III	\$3058 per month CA28

- C. Accept the resignation of Preston Wilson, Firefighter, effective November 13, 2019
- D. Accept the resignation of Joshua Herrera, Firefighter, effective November 13, 2019
- E. Accept the resignation of Jarvis Seamore, Police Officer, effective November 11, 2019
- F. Accept the voluntary resignation of Chris Renteria, Street Department Equipment Operator, effective October 31, 2019
- G. Accept the resignation of Amanda Keller, Police Officer, effective November 21, 2019

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Wastewater – Permission for one (1) employee to attend the 2019 Utility Operator Certification Exam in Las Cruces, NM
- B. Fire – Permission for one (1) employee to attend the Command & Control of Incident Operations training in Emmitsburg, MA
- C. Police – Permission for one (1) employee to participate in the IAPE Certified Property and Evidence Specialist on-line training.

8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff)**

10. **Budgeted Items:**

11. ***Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. ***Payment of Bills**