



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

October 8, 2019  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
  - A. \*Andrew Andrade/Fame One – request use of MLK Recreational Complex on Thursday, October 31, 2019 from 7:00 pm – 9:30 pm for Mickey’s Boo to You Halloween Party.
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Safety stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats
  - B. **Fire Department:**
    - 1) \*Stats
13. **Community Development:**
  - A. \*Stats

\*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
  - A. \*Consideration and approval of a budget adjustment resolution
  - B. Discussion of and consideration of MOU with Eddy County and the City of Carlsbad for funding a Public and Government Affairs Director
17. **Mayor:**
  - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7)(8):
    1. Pending litigation
    2. Purchase of real property
  - B. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA**  
**October 8, 2019**

1. **Approval of Minutes** September 24, 2019 – 5:30 pm  
September 24, 2019 – 6:00 pm
  
2. **Consideration of Bids:**
  
3. **\*Contracts, Leases and Agreements:**
  - A. Approval of Airport Ground Lease to Abo Empire for Lot 124 702 Airport Road
  - B. Approval of award of bid for building and systems remediation for the Waste Transfer Station to Smithco Construction Inc., Caballo, NM
  - C. Approval of First Amendment to Industrial Park Lease Agreement (Renewal for an Additional 10-Year Term) for Deans, Inc. to lease Lot(s) 6 and the E/2 of Lot 5 of Block 3 of the Industrial Park of Artesia
  - D. Approval of First Amendment to Industrial Park Lease Agreement (Renewal for an Additional 10-Year Term) for Habitat for Humanity of Artesia to lease Lot 1A of A Vacation-Replat of the Replat Industrial Park of Artesia – Phase III Block 4, Block 5, Block 6
  - E. Approval of Assignment and Assumption of Interest in Lease from COG Operating LLC to SEP Permian LLC to lease Lot(s) 5 & 6 of Block 5 of the Industrial Park of Artesia
  
4. **Appointments:**
  
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

  - A. Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Lieutenant-I	\$4319 per month CA31
  
  - B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Technician	\$2482 per month CA22
2. _____	Garage	Apprentice Mechanic	\$2249 per month CA18
  
  - C. Accept the resignation of Steve Chavez, Firefighter, effective September 10, 2019
  - D. Report the resignation of Santana Murray, Court Specialist, effective October 10, 2019
  
6. **Dates of Hearing:**
  
7. **\*Travel and Training:**
  - A. Police – Permission for three (3) employees to attend the Desert Snow Relentless Pursuit workshop in Albuquerque, NM
  - B. Police – Permission for one (1) employee to attend the Executive Leadership Institute training in Hobbs, NM
  - C. Fire – Permission for one (1) employee to attend CAC training in Hershey, PA
  - D. Legislative – Permission to attend the Municipal Officials Leadership Institute Leadership Program/CMO Program in Santa Fe, NM
  
8. **Routine Requests for City Facilities:**
  
9. **Routine Resolutions (to be assigned a number by staff):**
  - A. \*Approval of election resolution
  
10. **Budgeted Items:**

**11. Quarterly Journal Entries**

**12. Non-budgeted Items:**

**13. \*Payment of Bills**