



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

September 24, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees:**
 - A. Myra Barnum - 2019 NM Property and Evidence Tech of the Year
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for West Acres Subdivision #10 - Case No. 19-08; Legal description: Tract A of West Acres Subdivision #9 in Section 18, Township 17 South, Range 26 East, N.M.P.M. as filed in Cabinet 6, Slide 341-1 of the Eddy County Clerk's records, containing 16.404 acres, more or less; Location: Between 24th Street and 26th Street, north of Bullock Avenue; Owner: West Acres, Inc.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
 - A. *Consideration and approval of a resolution allowing Yates Foundation and their contractors access to Jamaica Park and authority to make improvements to same
15. **City Attorney:**
16. **City Clerk:**
 - A. *Consideration and approval of a resolution establishing a lien for delinquent utility accounts
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
September 24, 2019**

1. Approval of Minutes September 10, 2019

2. Consideration of Bids:

- A. *Approval of award of bid for SW Tank and Booster Pump Station to Smithco Construction, Inc., Caballo, NM. *Council approved pending Funding Agency approval*
- B. *Approval of multi award for request for proposal to provide HVAC & Plumbing Services & Repair to:
 - 1) Coats Plumbing & HVAC LLC., Artesia, NM
 - 2) Advantage Heating & Cooling LLC., Artesia, NM
- C. *Approval of award for request for proposal to provide professional services contract for Janitorial Services to Quality Janitorial LLC., Artesia, NM

3. Contracts, Leases and Agreements:

- A. *Approval of MOA with NM Energy, Minerals and Natural Resources Department
- B. *Approval of contract for lease with SNMCAC for lease of the Headstart building
- C. *Approval of MOU with the Changing Lives Coalition
- D. *Subdivision Improvement Agreement for West Acres Subdivision #10

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Museum	Clerk I	\$1892 per month CA11
2. _____	Cemetery	Equipment Operator I	\$2482 per month CA22

B. Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Sergeant	\$5503 per month CA39

- C. Accept the resignation of Phillip Bustamante, Street Department Equipment Operator, effective September 16, 2019
- D. Accept the resignation of Toby Bratcher, Firefighter/Paramedic, effective September 19, 2019
- E. Failure to complete probation, Jeremiah Harris, Firefighter, effective September 13, 2019
- F. Failure to complete probation, Steve Dominguez, Water Technician, effective September 12, 2019
- G. Failure to complete probation, Tyler Heisler, Cemetery Equipment Operator, effective September 20, 2019

6. Dates of Hearing:

- A. *Permission to set a public hearing for Case No. 19-09 on October 22, 2019 for consideration of an ordinance for Los Altos (Replat of the South 476 Feet of the West 2/3rds, less the West 12.5 Feet of Block 10 of the Gunter Redivision of Blocks 9, 10, 11, and 12 of the Gunter Subdivision, and Lots 4 through 12 of Encantada Place, a Replat of the West 12.5 Feet of the West 1/3 of Block 10 and the East 1/3 of Block 11 of the Gunter Redivision, as described by the deed filed August 6, 2014 in Book 992, Slide 0533 of the official records of Eddy County, New Mexico. Said property lies in Section 18, Township 17 South, Range 26 East, New Mexico); Location: Between 22nd Street and 23rd Street, and between the alley south of Grand Avenue and Dallas Avenue; Owner: Beverley Still

7. *Travel and Training:

- A. Library – Permission for one (1) employee to attend the Young Adult Library Services (YALSC)/Chief Officers of State Library Agencies (COSLA)/Institute of Museum and Library Services (IMLS) Train the Trainer course in Seattle, WA
- B. Executive & Infrastructure – Ratification to attend the CDBG hearings in Albuquerque, NM
- C. Wastewater – Permission for one (1) employee to participate in the New Mexico Water and Wastewater Association (NMWWA) Good House Keeping Tour for the Southeast Section

8. Routine Requests for City Facilities:

- A. *Trampas Spence – request for standby ambulance for the NM High School Rodeo to be held at the Rodeo Arena September 27 – 29, 2019. *Request waiver of fees*

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills