



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

September 10, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication (Case No. 19-06); Legal description: Lot 1, Block 5 of the Tyler Addition to the City of Artesia in Section 17, Township 17 S, Range 26 E as described by deed recorded in Book 244, Page 296 of the official records of Eddy County, New Mexico; Location: Between 1st Street (U.S. Highway 285) and 2nd Street, on the south side of Bullock Avenue; Owner: City of Artesia
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Consideration and approval of Museum Clerk job description (formerly Museum Registrar)
 - B. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Consideration and approval of a Budget Resolution
 - B. *Consideration and approval of a Resolution Forgiving Working Capital Loans to REDA
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
September 10, 2019**

1. **Approval of Minutes** **August 27, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Commission on Aging	Maintenance Tech	\$2336 per month CA13

B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Technician	\$2482 per month CA22
2. _____	Water	Technician	\$2482 per month CA22
3. _____	Street	Equipment Operator I	\$2482 per month CA22

C. Accept the resignation of Jessica Caballero, Recreation Specialist, effective August 30, 2019

D. Pedro Alex Puentes, Water Technician, effective August 26, 2019

6. **Dates of Hearing:**

7. ***Travel and Training:**

A. Planning – Permission for one (1) employee to attend the American Association of Code Enforcement in Bloomington, MD

8. **Routine Requests for City Facilities:**

A. *Artesia Chamber of Commerce has requested the use of Eagle Draw from Saturday, November 2, 2019 thru Sunday, November 3, 2019 for the Annual Balloons & Tunes Festival. Request use of city services as stated on application and waiver of fees. *Contingent upon proof of security, and State license for inflatables*

B. *Artesia MainStreet has requested permission to hold the following events (approval of use of city services and road closures as stated on application and waiver of fees):

- 1) Trick-or-Treat Main Street to be held Saturday, October 26, 2019 from 4:00 pm – 7:00 pm along Main Street from Seventh Street to First Street and 4th Street between Main and Quay. *Contingent upon NM Department of Transportation approval*
- 2) Veteran's Day Celebration to be held Monday, November 11, 2019 from 10:00 am – 12 noon at Baish Veterans Park
- 3) Parade of Lights to be held Thursday, December 5, 2019 from 6:00 pm – 7:00 pm (gathering at Bulldog Bowl headed east on Main Street turning south on First Street) *Contingent upon NM Department of Transportation approval*

9. **Routine Resolutions (to be assigned a number by staff)**

10. **Budgeted Items:**

11. **Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. ***Payment of Bills**