



# THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
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## AGENDA CITY COUNCIL MEETING

August 13, 2019  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Consideration and approval of the salary schedule with the deletion of the Fire Division Chief and inclusion of the Assistant Fire Marshal and Deputy Fire Chief
  - B. Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Deputy Fire Chief	\$7093 per month CA44
  - C. \*Safety stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats
  - B. **Fire Department:**
    - 1) \*Stats

\*Denotes material included in Council Packets or previously received material

13. **Community Development:**
  - A. \*Discussion and determination of the Top 5 capital projects to be listed on the City's FY 2021-25 Infrastructure Capital Improvement Plan (ICIP)
  - B. \*Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
  - A. \*Budget adjustment resolution
17. **Mayor:**
  - A. \*Consideration and approval of a letter requesting assistance from the Permian Strategic Partnership (PSP) with the Complete Count Committee of the 2020 Census
  - B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
    1. Purchase of real property
  - C. Action as a result of executive session
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA  
August 13, 2019**

1. **Approval of Minutes** **July 29, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. \*Approval of the 2019/2020 Outside Request PSAs
  - 1) Artesia Advocacy/Chaves County CASA 081319-1 (\$25,000)
  - 2) Artesia Paws and Claws PSA Number 081319-2 (\$9,981)
  - 3) Artesia Clean & Beautiful PSA Number 081319-3 (\$43,769)
  - 4) Artesia Main Street PSA Number 081319-4 (\$42,750)
  - 5) Artesia Community Crime and Drug Coalition PSA Number 081319-5 (\$29,404)
  - 6) Artesia Department of Development PSA Number 081319-6 (\$35,000)
  - 7) Greater Artesia Foundation PSA Number 081319-7 (\$32,065)
- B. \*Approval of Artesia Police Department Training Facility Grant
- C. \*Approval of Malley Crossover Ambulance Grant

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Transfer:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Cemetery	Equipment Operator I	\$2482 per month CA22

B. Ratification of Mayor Miller's approval to hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Technician	\$2482 per month CA22
2. _____	Water	Technician	\$2482 per month CA22
3. _____	Fire	Firefighter/EMT-I	\$3566 per month CA27

C. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	F&A	Cashier	\$2037 per month CA14
2. _____	Streets	Equipment Operator I	\$2482 per month CA22

D. Accept the resignation of Aaron Flores, Community Service Officer, effective August 8, 2019

6. **Dates of Hearing:**

7. **\*Travel and Training:**

- A. Police – Permission for one (1) employee to attend the Internal Affairs (IA) conference and certification in Corpus Christi, TX (amended from Gatlinburg, TN)
- B. Wastewater – Permission for two (2) employees to attend the New Mexico Water and Wastewater Association (NMWWA) Southeast Section workshop in Carlsbad, NM
- C. Planning – Permission for one (1) employee to attend the 2019 Western Planner and American Planning Association (APA) conference in Santa Fe, NM
- D. Recreation – Permission for two (2) employees to attend the NM Recreation and Parks Association (NMRPA) conference in Hobbs, NM

**8. Routine Requests for City Facilities:**

- A. \*Artesia Arts Council and Our Lady of Grace Catholic Church – request to use Guadalupe Park on Saturday, September 21, 2019 (8 am) thru Sunday, September 22, 2019 (7 pm) for the Fall Fiesta: A Celebration of Hispanic Heritage Month. Request use of city services and road closures as stated on application and request waiver of fees. *Contingent upon proof of security*

**9. Routine Resolutions (to be assigned a number by staff)**

**10. Budgeted Items:**

**11. Quarterly Journal Entries**

**12. Non-budgeted Items:**

**13. \*Payment of Bills**