



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

May 14, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Trans Aero - brief overview of their organization and clinical capabilities
 - B. Mandy Griego, HUD - Discussion of the Artesia Housing Authority
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an ordinance for the zone change from Suburban Acreage -2 type "SA-2" to Manufactured Home District "MH". Lot 13 of Block 1 of the Grand Heights Redivision and Tracts A and B of Grand Heights Block 1 Lot 14 Summary Plat; Located on the north side of the 2400-2500 Block of W. Missouri Ave.; Owners- Noemy Carbajal, Leticia Quiroz, Angelica Navarrette and Faustino Aguilar (*postponed from April 23, 2019 meeting*)
 - B. Consideration and approval of an ordinance amending Section 9-11 of Artesia City Code. Purpose of the ordinance is to amend the existing sign regulations (*postponed from April 23, 2019 meeting*)
 - C. Consideration and approval of an ordinance for the zone change from General Residential District "R-2" to Special Use District "SU-1", for Lots 1,3,5,7,9 and 11 of the Artesia Improvement Company Block 44 Replat; located on the south side of the 700 block of W. Missouri Ave.; Owner – Hermosa, LLC; Agent – Jess Holmes, FAIA
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services:**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government

*Denotes material included in Council Packets or previously received material

11. **Personnel:**
 - A. Discussion on recruitment
 - B. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats
13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Discussion and possible approval of resolution dissolving the Artesia Housing Authority Board (*postponed from April 23, 2019 meeting*)
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA
May 14, 2019**

1. Approval of Minutes April 23, 2019

2. Consideration of Bids:

- A. *Approval of award of RFP for Minor Construction, Repair and Landscape Maintenance – multi award
- B. *Approval of award of RFP for Financial & Compliance Audit Services to McCabe CPA Group, Albuquerque, NM

3. Contracts, Leases and Agreements:

- A. *Approval of the MOU Extension with NM MainStreet Program
- B. *Approval of Site Access Agreement with EA Engineering Science and Technology (W. Hermosa Drive and S. 13th Street)

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Certified Firefighter	\$2668 per month CA22
2. _____	Fire	Certified Firefighter	\$2668 per month CA22
3. _____	Fire	Uncertified Firefighter (EMT-I)	\$2809 per month CA27
4. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
5. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
6. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
7. _____	F&A	Cashier	\$2037 per month CA14
8. _____	Solid Waste	Equipment Operator I	\$2482 per month CA22
9. _____	Street	Equipment Operator II	\$2673 per month CA25
10. _____	Commission on Aging	Maintenance Tech I	\$1988 per month CA13
11. _____	Museum	Supervisor	\$3339 per month CA34

B. Hire (**from approved list*) subject to successful completion of required pre-employment testing:

- 1) Recreation Aides - \$7.50 per hour
- 2) Splash Pad Recreation Aides - \$7.75 per hour (*must have CPR and First Aid certifications*)
- 3) Youth Workers (*Streets/Parks*) - \$10.00 per hour

5. **Personnel Resignations, Hirings, Promotions, and Transfers (con't):**
 - C. Accept the resignation of Monique Ramirez, Cashier, effective April 23, 2019
 - D. Accept the resignation of Luis Delgado, Firefighter, effective May 2, 2019
 - E. Accept the resignation of Lionel Barrera, Cemetery Equipment Operator, effective May 2, 2019
 - F. Accept the resignation of Marco Munoz, Street Equipment Operator, effective May 10, 2019
 - G. Permission to advertise and fill:
 - 1) Cashier (*ratification of Mayor Miller's approval to post*)
 - 2) Cemetery Equipment Operator
 - 3) Street Equipment Operator
 - 4) Fire Battalion Chief
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to participate in the online training Exploring Crime Analysis: Essential Skills I
 - B. Police – Permission for one (1) employee to attend the FBI LEEDA First Line Supervisor training in Roswell, NM
 - C. Fire – Permission for one (1) employee to attend the EMS Committee meetings in Albuquerque, NM
 - D. Fire – Permission for one (1) employee to attend the Medical Direction Committee meeting in Albuquerque, NM
 - E. F&A – Permission for one (1) employee to attend the PERA training in Santa Fe, NM
 - F. Police – Permission for one (1) employee to attend the NMML Police Chief Association meeting in Albuquerque, NM
8. **Routine Requests for City Facilities:**
 - A. *D.O.E.S. #45 (Elks Lodge) and the Chamber of Commerce – permission to hold their annual July 4th Parade on Thursday, July 4, 2019 from 9:00 am – 10:00 am (Main Street from Bulldog Boulevard to Artesia Public Library). Request approval of use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of insurance and NM Department of Transportation approval*
 - B. *Holly Frontier Navajo – Permission for use of Jaycee Park from 8:00 am – 12 noon daily June 18-20, 2019 for the Annual HFC Football Camp
9. **Routine Resolutions (to be assigned a number by staff)**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills**