



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

April 23, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Curt Pittam representing Ride for Bikes – request use of Jaycee Park on Saturday, June 8, 2019 from 7:00 am – 12 noon for the No Sweat Just Wet event. Request use of City Services and closure of park entrances as stated on application. *Contingent upon proof of insurance and State License(s) for Inflatable Games*
4. **City Departments and Employees**
5. **Special Reports:**
 - A. *Consideration and approval of a resolution authorizing the submission of a NM CDBG Grant Program application and participation in the CDBG program
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an ordinance for the zone change from Suburban Acreage -2 type “SA-2” to Manufactured Home District “MH”. Lot 13 of Block 1 of the Grand Heights Redivision and Tracts A and B of Grand Heights Block 1 Lot 14 Summary Plat; Located on the north side of the 2400-2500 Block of W. Missouri Ave.; Owners- Noemy Carbajal, Leticia Quiroz, Angelica Navarrette and Faustino Aguilar
 - B. Consideration and approval of an ordinance amending Section 9-11 of Artesia City Code. Purpose of the ordinance is to amend the existing sign regulations
8. **Period for Hearing Visitors** (3-minute time limit)
9. **Comments from Public Officials and Contracted Services:**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Consideration and approval of a resolution adopting Vehicle Policy and Procedures

*Denotes material included in Council Packets or previously received material

12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Discussion and possible approval of resolution dissolving the Artesia Housing Authority Board
 - B. Consideration and approval of a resolution amending Resolution No. 1699 – 2018/2019 Budget Adjustments
 - C. Update on Taxation and Revenue lawsuit
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
April 23, 2019

1. **Approval of Minutes** April 9, 2019
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Fire Department Grant
 - B. *Approval of Memorandum of Agreement with the Artesia Chamber of Commerce for the 2019 Washington DC Economic Development Trip
 - C. *Approval of Memorandum of Agreement with Eddy County for CDWI Funds
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Garage	Mechanic	\$2740 per month CA26
 - B. Accept the resignation of Dustin Letcher, Solid Waste Department Equipment Operator, effective April 6, 2019
 - C. Accept the resignation of Jeremy Kirkham, Fire Division Chief of Training/Safety, effective June 14, 2019
 - D. Accept the resignation of Miriam Kramer, Recreation Specialist, effective May 31, 2019
 - E. Permission to advertise and fill:
 - 1) Solid Waste Equipment Operator
 - 2) Fire Division Chief of Training/Safety (promotional process)
 - 3) Apprentice Mechanic
 - 4) Planning and Zoning Administrator (ratification of Mayor Miller's approval to post)
 - 5) Recreation Specialist
6. **Dates of Hearing:**
 - A. Ratification of Mayor Miller's approval to pre-advertise and set a public hearing on May 14, 2019 for consideration of an ordinance for the zone change from General Residential District "R-2" to Special Use District "SU-1", for Lots 1,3,5,7,9 and 11 of the Artesia Improvement Company Block 44 Replat; located on the south side of the 700 block of W. Missouri Ave.; Owner – Hermosa, LLC; Agent – Jess Holmes, FAIA
 - B. *Approval to set a public hearing on May 28, 2019 on the question of whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the application for a restaurant beer and wine liquor license with on premises consumption only for:
 - 1) Application No. 1122670 Nan Dad, Inc. dba La Fonda Restaurant, 206 W. Main St., Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
7. ***Travel and Training:**
 - A. Legislative – Permission to attend the 2019 Chamber of Commerce Economic Development trip to Washington DC
 - B. Legislative – Permission to attend the New Mexico League of Zoning Officials workshop in Albuquerque, NM
 - C. Planning – Permission for one (1) employee to attend the New Mexico League of Zoning Officials workshop in Albuquerque, NM
 - D. Streets – Permission for eight (8) employees to attend the Traffic Control Technician training in Albuquerque, NM (4 attending May training and 4 attending June training)

8. Routine Requests for City Facilities:

- A. *Changing Lives Coalition has requested the use of Martin Luther King Park on Friday, May 24, 2019 from 11:00 am – 4:00 pm for the Annual School's Out Summer Splash. Request for use of city services and road closures as stated on application and waiver of fees.
Contingent upon proof of insurance

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills