



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

April 9, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. *RBC Capital - Report on the Bond refinancing
 - B. *Griego Professional Services - Presentation of the 17-18 City Audit and approval of a resolution accepting the 17-18 audit
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Safety stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - 2) *Consideration and approval to donate four (4) Taser X-2s, batteries and accessories to the Torrance County Sheriff's Office
 - B. **Fire Department:**
 - 1) *Stats
 - 2) *Consideration and approval to donate thirty-seven (37) Honeywell self-contained breathing apparatus to Hope Volunteer Fire Department

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
 - A. *Stats
14. **Infrastructure:**
 - A. Discussion of utility rates
15. **City Attorney:**
16. **City Clerk:**
 - A. *Budget Adjustment Resolution for the Aquatic Center Operation through June 30, 2019
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
April 9, 2019

1. **Approval of Minutes** **March 26, 2019 – CDBG Public Hearing**
March 26, 2019 – Regular meeting
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Airport Hangar Lease with Donald Archer for Hangar No. 213
 - B. *Agreement to be the fiscal agent for the Artesia Chamber of Commerce for the “Museum Arts Project”
4. **Appointments:**
 - A. Approval of the re-appointment of Jimmy Bustamante to the Woodbine Cemetery Board (*term to expire April 2021*)
 - B. Approval of the re-appointment of Pat Perez to the Woodbine Cemetery Board (*term to expire May 2021*)
 - C. Approval of the re-appointment of Gary Sims to the Planning and Zoning Commission (*term to expire April 2021*)
 - D. Approval of the re-appointment of Aleene Ivy to the Planning and Zoning Commission (*term to expire April 2021*)
 - E. Approval of the re-appointment of Dean Chumbley to the Planning and Zoning Commission (*term to expire April 2021*)
 - F. Approval of the re-appointment of Steve Moreno to the Planning and Zoning Commission (*term to expire April 2021*)

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Transfer:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Solid Waste	Equipment Operator II	\$2808 per month CA25

B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Technician	\$2482 per month CA22
2. _____	F&A	Receptionist	\$2037 per month CA14

- C. Accept the resignation of Danyle Romero, Solid Waste Equipment Operator, effective March 29, 2019
- D. Accept the resignation of Aaron Gear, Police Officer, effective April 5, 2019
- E. Accept the resignation of Louis Jaramillo, Planning and Zoning Administrator, effective April 12, 2019
- F. Accept the resignation of Benny Casares, Water Operator, effective April 5, 2019
- G. Accept the retirement of Peggy Swafford, Librarian, effective May 18, 2019
- H. Permission to advertise and fill:
 - 1) Solid Waste Equipment Operator
 - 2) Street Department Equipment Operator
 - 3) Planning and Zoning Administrator (ratification of Mayor Miller’s approval to post)
 - 4) Water Technician
 - 5) Librarian

6. Dates of Hearing:

7. *Travel and Training:

- A. Executive and Planning – Permission to attend the Community Revitalization and Brownfields workshop in Ruidoso, NM
- B. Wastewater – Permission for one (1) employee to attend the NMWWA Northern School in Espanola, NM
- C. F&A – Permission for two (2) employees to attend the How to Supervise People training in Roswell, NM
- D. Fire – Permission for three (3) employees to attend the Fire-Rescue Med conference in Las Vegas, NV
- E. Water – Permission for one (1) employee to attend the NMWWA Northern School in Espanola, NM
- F. Police – Permission for one (1) employee to attend the Animal Cruelty Investigations training in Albuquerque, NM
- G. Police – Permission for one (1) employee to participate in the Front Desk Safety and Security webinar

8. Routine Requests for City Facilities:

- A. *First United Methodist Church – request use of Woodbine Cemetery on Sunday, April 21, 2019 from 6:00 am – 7:00 am for their Annual Easter Sunrise Service
- B. *Pecos Valley Baptist Association – request use of Veteran's Park on Thursday, May 2, 2019 from 12:15 pm – 12:45 pm for the 2019 National Day of Prayer
- C. *Elidia Bolanos representing Senior Salute – request a waiver of fees for use of the Artesia Recreation Center the week of May 20-25, 2019 for the Annual Senior Salute after graduation celebration

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills