



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

March 12, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an Ordinance Authorizing the issuance of the City of Artesia, New Mexico Gross Receipts Refunding Revenue Bonds, Series 2019
 - B. *Consideration and approval of an Ordinance Authorizing the issuance of the City of Artesia, New Mexico Water and Wastewater System Refunding Revenue Bonds, Series 2019
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
 - A. *Approval of Lodger's Tax Requests (list of events and requests on separate document)
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Safety stats
 - B. Discussion on insurance – seeking authorization/approval to proceed further in discussions with HUB concerning insurance options

*Denotes material included in Council Packets or previously received material

12. Public Safety:

A. Police Department:

- 1) *Stats

B. Fire Department:

- 1) *Consideration and approval of Ground Transport Service Agreement with Trans Aero MedEvac
- 2) *Stats

13. Community Development:

A. *Stats

B. *Consideration and approval of the recommendations from the Real Estate Review Committee on accepting the offers on the sale of surplus real properties

C. *Discussion and consideration of the recommendations on the disposition of the City Splash Pad

14. Infrastructure:

15. City Attorney:

16. City Clerk:

17. Mayor:

- A. Consideration and approval of changing council meetings to 5:00 pm

18. New or other business from Councilors:

19. Adjournment

CONSENT AGENDA
March 12, 2019

- 1. **Approval of Minutes** **February 26, 2019**
March 1, 2019
- 2. **Consideration of Bids:**
- 3. **Contracts, Leases and Agreements:**
 - A. *Approval of Memorandum of Understanding with Eddy County Sheriff

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
Ratification of Mayor Miller's approval to hire, subject to successful completion of required pre-employment testing:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
2. _____	Fire	Uncertified Firefighter	\$2482 per month CA22

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

B. *Hire:

1. _____	Water	Water Technician	\$2482 per month CA22
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C. *Promote:

1. _____	Fire	Administrative Assistant I	\$2673 per month CA25
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- D. Accept the resignation of Kiana Lucero, Firefighter, effective February 25, 2019
- E. Accept the resignation of Benjamin Allen, Wastewater Assistant, effective February 25, 2019
- F. Accept the resignation of Clayton Herring, Water Technician, effective February 26, 2019
- G. Accept the retirement of Linda Murphy, Commission on Aging Custodian, effective April 26, 2019
- H. Accept the retirement of Nancy Padilla, Commission on Aging Custodian, effective May 15, 2019
- I. Accept the resignation of Ricardo Serrano, Police Officer, effective February 26, 2019
- J. Accept the retirement of Vernon Nelson, Solid Waste Foreman, March 15, 2019
- K. Accept the retirement of Nancy Dunn, Museum Supervisor, effective April 30, 2019
- L. Accept the resignation of Johnathon Bannister, Street Department Equipment Operator, effective March 15, 2019
- M. Permission to advertise and fill:
 - 1) Wastewater Assistant
 - 2) Water Technician
 - 3) Commission on Aging Custodian (2 positions)
 - 4) Solid Waste Department Foreman
 - 5) Museum Supervisor
 - 6) Street Department Equipment Operator
 - 7) City Hall Receptionist/Clerk

6. **Dates of Hearing:**

- A. Approval to set a public hearing on March 26, 2019 at 5:30 pm to report on past CDBG program activities and to receive public input on Community development needs and suggestions for future CDBG projects

7. ***Travel and Training:**
 - A. Police – Permission for three (3) employees to attend the National Association of School Resource Officers School Safety conference in Pigeon Forge, TN
 - B. Police – Ratification of Mayor Miller's approval for one (1) employee to attend the Instructor Development training in Carlsbad, NM
 - C. Police – Permission for one (1) employee to attend the First Line Supervisor training in Lovington, NM
 - D. Police – Permission for one (1) employee to attend the Officer Street Survival training in Albuquerque, NM
 - E. Police – Permission for three (3) employees to attend the Introduction to Cause and Origin training in Carlsbad, NM
 - F. Police – Permission for one (1) employee to attend the Instructor Refresher course in Bernalillo, NM

8. **Routine Requests for City Facilities:**
 - A. *Becky Harwell – Request for standby ambulance for the NM High School Rodeo Association rodeo to be held at the Eddy County Horse Council Arena on March 23-24, 2019. Request waiver of fees – Sponsoring agency NM High School Rodeo Association affiliation of NM Athletic Association
 - B. *Artesia Arts Council has requested the use of Central Park on October 18-19, 2019 from 9:00 am – 4:00 pm for Art in the Park. Use of City Services and road closures as stated on application. Request waiver of fees. *Contingent upon proof of insurance and security*

9. **Routine Resolutions (to be assigned a number by staff)**

10. **Budgeted Items:**

11. **Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. ***Payment of Bills**