



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

February 12, 2019
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Discussion of action taken at the Special Meeting of February 12, 2019 concerning refinancing of Bond Issues
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance amending Sections 9-5-2 and 9-16-5 of Artesia City Code. Purpose of the amendment is concerning Recreational Vehicle (RV) standards and restrictions.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. ***Personnel:**
 - A. Safety Stats
 - B. Consideration and approval of a resolution addressing take home vehicles for the Water and Wastewater Supervisors and on-call employees
 - C. Consideration and approval of a resolution approving the Pay Classification Plan (*rescinding Resolution 1677*)
 - D. Consideration and approval of a resolution addressing no smoking or use of any tobacco products and E-cigarettes in any City-owned or leased building, any City-owned or leased vehicle, or any City-owned or leased equipment (*rescinding Resolution 1223*)

*Denotes material included in Council Packets or previously received material

12. Public Safety:

A. Police Department:

1) *Stats

B. Fire Department:

1) *Stats

13. Community Development:

A. *Stats

14. Infrastructure:

15. City Attorney:

16. *City Clerk:

A. Consideration and approval to pay invoices from United Pool before Council action

B. Consideration and approval of a resolution Opposing Changes in the Legislative Capital Outlay Distribution Process

17. Mayor:

18. New or other business from Councilors:

19. Adjournment

**CONSENT AGENDA
February 12, 2019**

1. Approval of Minutes January 22, 2019

2. Consideration of Bids:

3. Contracts, Leases and Agreements:

- A. *Ratification of Mayor Miller's approval of a Memorandum of Understanding between the City of Artesia Police Department and the U.S. Department of Veterans Affairs Police

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Parks	Equipment Operator I	\$2482 per month CA22
2. _____	Police	Community Service Officer	\$2037 per month CA14
3. _____	Police	Humane Officer	\$2037 per month CA14
4. _____	Solid Waste	Equipment Operator I	\$2482 per month CA22
5. _____	Solid Waste	Equipment Operator I	\$2482 per month CA22
6. _____	Solid Waste	Equipment Operator I	\$2482 per month CA22

B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Battalion Chief-Paramedic	\$5184 per month CA37

- C. Accept the resignation of Emilio Bustos, Firefighter, effective January 14, 2019
D. Accept the resignation of Sarah Mitchell, Administrative Assistant, February 12, 2019
E. Approval of termination of probationary employee, Isaac Bejarano, Firefighter, February 12, 2019 (failure to complete probationary period)
F. Permission to advertise and fill:
1) Administrative Assistant – Fire Department
2) Lieutenant – Fire Department

6. Dates of Hearing:

7. Travel and Training:

- A. Fire – Permission for two (2) employees to attend the Instructor Development workshop in Socorro, NM
B. Police – Ratification of Mayor Miller's approval for one (1) employee to attend the Informant Management class in Las Cruces, NM
C. Police – Ratification of Mayor Miller's approval for one (1) employee to attend the National Child Passenger Safety Certification training in Roswell, NM
D. Police – Permission for one (1) employee to participate in the Law Enforcement Academy Instruction in Hobbs, NM
E. F&A – Permission for one (1) employee to attend the NM Public Procurement Association 2019 Spring conference & vendor fair in Ruidoso, NM
F. F&A – Permission for two (2) employees to attend the Making the Transition from Peer to Supervisor training in Roswell, NM

8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff)**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills**