



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

December 11, 2018  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Safety stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats
  - B. **Fire Department:**
    - 1) \*Stats
13. **Community Development:**
  - A. \*Consideration and approval of recommendation from Real Estate Review Committee on Surplus of Real Properties
  - B. \*Consideration and approval of proposed Declaration of Surplus Real Properties
  - C. \*Stats

\*Denotes material included in Council Packets or previously received material

14. **Infrastructure:**
15. **City Attorney:**
16. **\*City Clerk:**
  - A. Records Destruction Certificate
  - B. Records Retention Resolution
17. **Mayor:**
  - A. Smith Engineering – City Employee Appreciation Luncheon
18. **New or other business from Councilors:**
19. **Adjournment**

**CONSENT AGENDA  
December 11, 2018**

1. **Approval of Minutes** November 13, 2018  
November 26, 2018
2. **Consideration of Bids:**
  - A. \*Approval of award of bid for the Hermosa Dr. Project to Constructors Inc., Carlsbad, NM
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of Airport Hangar Lease for Hangar No. 104 with Ross Duncan Properties, LLC
4. **Appointments:**
  - A. Approval of the reappointment of Richard Price to the Planning & Zoning Commission (term to expire August 2020)
  - B. Approval of the reappointment of Mike Deans to the Planning & Zoning Commission (term to expire August 2020)
  - C. Approval of the reappointment of Paul Alvarez to the Planning & Zoning Commission (term to expire August 2020)
  - D. Approval to appoint Hannah Hagelstein to the Historical Museum Commission (term to expire January 2020)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**  
Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification of Mayor Miller's approval to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Street	Equipment Operator I	\$2482 per month CA22
2. _____	Fire	Firefighter/EMT-B	\$2809 per month CA22
3. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
4. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
5. _____	Fire	Uncertified Firefighter	\$2482 per month CA22

B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Lieutenant Paramedic	\$3747 per month CA33
2. _____	Fire	Lieutenant Paramedic	\$3935 per month CA33
3. _____	Parks	Foreman	\$3025 per month CA30

C. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	WW Assistant	\$2363 per month CA20
2. _____	Police	Records Clerk	\$2037 per month CA14
3. _____	Police	Corporal	\$4767 per month CA35
4. _____	Police	Police Officer – Cert by Waiver	\$3178 per month CA32

**5. Personnel Resignations, Hirings, Promotions, and Transfers (con't):**

- D. Accept the resignation of Vernardo Romero, Water Technician, effective November 13, 2018
- E. Accept the resignation of Jonathon Harelson, Water Technician, effective December 7, 2018
- F. Accept the resignation of Devin Trujillo, Firefighter/EMT, effective December 15, 2018
- G. Accept the resignation of Eli Vasquez, Solid Waste Equipment Operator, effective December 14, 2018
- H. Accept the resignation of Chris Archuleta, Wastewater Assistant, effective December 28, 2018
- I. Permission to advertise and fill:
  - 1) Water Technician (Ratification of Mayor Miller's approval to post)
  - 2) Wastewater Assistant
  - 3) Solid Waste Equipment Operator
  - 4) Parks Department Equipment Operator

**6. Dates of Hearing:**

- A. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance for Case No. 18-11 Zone Change from General Residential District "R-2" to Business District "C". Tract 2 of the Beardemphl Land Division being 3.986 acres in size; Located in the SE1/4 SE1/4 of Section 13, T.17 S., R 25 E. within the Stonegate Subdivision with access onto Remington Street; Owner- Escudilla Drive LLC
- B. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance for Case No. 18-12 Final Plat-West Grand Subdivision Phase 1 A proposed residential development consisting of 12 lots, Tracts A and B, right-of-way for a 25' wide and a 50' wide alley; Zoned "SA-2" Suburban Acreage-type 2; Located in the NW1/4 NE1/4 of Section 13, T.17 S., R.25 E. on the north side of the 2800-3200 block of W. Grand Ave.; Owner- Habitat for Humanity; Agent- Smith Engineering
- C. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance for Case No. 18-13 Zone Change from Suburban Acreage -2 type "SA-2" to Single Family District "R1-B". Lots 1 through 12 and Tract B of West Grand Avenue Subdivision Phase 1; Located in the NW1/4 NE1/4 of Section 13, T.17 S., R.25 E. on the north side of the 2800-3200 block of W. Grand Ave.; Owner- Habitat for Humanity; Agent- Smith Engineering
- D. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance for Amending Title 10-1-12, 10-3-1, 10-4-1, 10-4-2, 10-4-3, AND 10-5-2 of the Artesia City Code Purpose of the amendment is to distinguish a "Minor" subdivision from a "Major" subdivision by definition and process
- E. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance replacing Ordinance No. 1024. Purpose of the amendment is to reference the New Mexico Existing Building Code, and extend the life of the International Property Maintenance Code, 2018 edition, by removing references to state statute and specific years and replacing with "latest edition of"
- F. Approval to set a public hearing on January 8, 2019 for consideration of an ordinance approving Case No. 18-14 A Vacation and Replat of the Replat Industrial Park of Artesia Phase III Block 4, Block 5 & Block 6. The creation of Tracts A and B and Lot 1A with the replat of Lots 1-5 of Block 3, Lot 1 of Block 4 and Lot 8 of Block 6 of the Replat Industrial Park of Artesia Phase III, Lots 2A and 3A of Block 4, Lots 4A and 5A of Block 5 and Lot 9A of Block 6 of the Industrial Park of Artesia-Phase III, and Tract 1 of the Lot 6A and 7A Artesia Industrial Park-Phase III; the designation of utility easements; and vacating public rights-of-way for a portion of Fletcher Road and all of Parkway Road, Parkland Road and Railway Avenue located in the Artesia Industrial Park; Owner- City of Artesia
- G. Approval to set a public hearing on January 8, 2019 for protest of the amendment to the delinquent utility liens

**7. Travel and Training:**

- A. Police – Permission for three (3) employees to attend the Street Crimes training in Roswell, NM
- B. Police – Permission for one (1) employee to attend the Advanced Roadside Impaired Driving Enforcement training in Carlsbad, NM

8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
  - A. \*Approval of 2019 Open Meetings Resolution
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. **\*Payment of Bills:**
  - A. Approval to pay bills thru December 31, 2018