



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

September 25, 2018
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of Bond Ordinance
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance:
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Consideration and approval of a resolution approving the Position Classification Plan
 - B. *Consideration and approval of a resolution approving the Substance Abuse Policy
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Consideration and approval of Intergovernmental Agreement with Eddy County for the Housing of Inmates
 - 2) *Consideration and approval of a Memorandum of Agreement with Changing Lives Coalition for the Artesia Juvenile Justice Advisory Committee
 - B. **Fire Department:**

*Denotes material included in Council Packets or previously received material

13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Discussion of Capital Outlay Legislative Priorities
 - B. *Consideration and approval of a resolution approving a list of items to be auctioned to the public
17. **Mayor:**
 - A. *Update on Artesia General Hospital's milestones and guidelines as part of their donation for use by Artesia Fire Department
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA September 25, 2018

1. **Approval of Minutes**
 - September 11, 2018 – Utility Lien Hearing
 - September 11, 2018 – Regular meeting
 - September 18, 2018 – Quarterly workshop

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**
 - A. Approval of appointment of Rae Aaron to the Artesia Public Library Board of Trustees (*term to expire June 2021*)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Voluntary Demotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Detention Officer	\$2434 per month CA20
 - B. Hire:

1. _____	Fire	Firefighter/EMT	\$3749 per month CA29
2. _____	Recreation	Maintenance Tech/Rec Worker	\$1988 per month CA13
3. _____	Solid Waste	Equipment Operator I	\$2482 per month CA22
4. _____	Wastewater	WW Assistant	\$2363 per month CA20
 - C. Promotion:

1. _____	Solid Waste	Equipment Operator I	\$2555 per month CA22
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6. **Dates of Hearing:**
 - A. Approval to set a public hearing for October 23, 2018 for consideration and approval of an ordinance granting a franchise to PVT

7. **Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the Calibre Press: Read-Recognize-Respond training in Albuquerque, NM
 - B. Police – Permission for one (1) employee to attend the Street Crimes training in Las Cruces, NM
 - C. Police – Permission for one (1) employee to attend the Motorola Summit in Salt Lake City, UT
 - D. Police – Permission for one (1) employee to attend the Recruiting, Hiring and Retention training in Las Vegas, NV
 - E. Police – Permission for one (1) employee to attend the Internal Affairs course in McKinney, TX
 - F. Legislative – Permission to attend the NMML MOLI Leadership Institute in Santa Fe, NM
 - G. Wastewater – Permission for one (1) employee to attend the NMWWA NE Section workshop in Espanola, NM
 - H. Wastewater – Permission for one (1) employee to attend the NMRWA Southern Fall conference in Las Cruces, NM

8. Routine Requests for City Facilities:

- A. Trampas Spence (representing Artesia High School) request a stand-by ambulance for the AHS Rodeo to be held October 5, 2018 (9 am – 10 am), October 6, 2018 (9 am – 2 pm) and October 7, 2018 (8 am – 1 pm). Waiver of fees requested
- B. *Artesia MainStreet has requested permission to hold the following events (approval of use of city services and road closures as stated on application and waiver of fees):
 - 1) Trick-or-Treat Main Street to be held Saturday, October 27, 2018 from 4:00 pm – 7:00 pm along Main Street from Seventh Street to First Street and 4th Street between Main and Quay. *Contingent upon NM Department of Transportation approval*
 - 2) Veteran's Day Celebration to be held Monday, November 12, 2018 from 10:00 am – 12 noon at Baish Veterans Park
 - 3) Lighted Holiday Parade to be held Thursday, November 29, 2018 from 6:00 pm – 7:00 pm (gathering at Bulldog Bowl headed east on Main Street turning south on First Street) *Contingent upon NM Department of Transportation approval*

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

- A. *Lodger's tax - Funding in the amount of \$37,500 for "Walking with Herb" filming in Artesia with the condition that Artesia will be clearly acknowledged in the film and Artesia will have placement in the credits

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills