

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
August 14, 2018**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, August 14, 2018 at 6:00 p.m. in regular session with Mayor Miller presiding, and the following present, to wit:

Bill Rogers
Kent Bratcher
Terry Hill
Manuel Madrid Jr.

Jeff Youtsey
George G. Mullen
Mayor Pro tem Luis Florez

The following were absent:
Raul Rodriguez

Also, present:
Justin Raines, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Mayor Miller and all joined in the Pledge of Allegiance.

New requests for City Facilities

None.

City Departments and Employees

None.

Special Reports

None.

Consent Agenda

Councilor Hill moved to approve the Consent Agenda removing Item 5 A #2 from the Consent Agenda for separate consideration. Councilor Madrid provided a second and upon vote, the motion carried 7- 0.

Human Resources Director Sandi Countryman informed the Council the salary for item 5 A #3 is incorrect on the Consent Agenda, the correct salary is \$2,363 CA20.

CONSENT AGENDA

August 14, 2018

1. **Approval of Minutes:** July 24, 2018 – Regular meeting
July 27, 2018 - Retreat
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Consideration and approval of an Amended Joint Powers Agreement between the Artesia Public School District and the City of Artesia for Construction of Phase II of an Aquatic Center
4. **Appointments:**
 - A. Approval of the reappointment of Terah Maupin Sexton to the Library Board of Trustees (*term to expire June 2021*)
 - B. Approval of the reappointment of David Grousnick to the Library Board of Trustees (*term to expire June 2021*)
 - C. Approval of the reappointment of Julie Gibson to the Library Board of Trustees (*term to expire June 2021*)
 - D. Approval of the appointment of Danny Parker to the Library Board of Trustees (*term to expire June 2021*)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Leo Hinojos	Water	Water Technician	\$2363 per month CA20
2. Devin Trujillo	Fire	Firefighter/EMT I	\$3804 per month CA27 – Removed for separate consideration.
3. Matthew Martinez	Facility Maintenance	Maintenance Tech I	\$2363 per month CA20

B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Oscar Bejarano	Streets	Equipment Operator I	\$2552 per month CA22

C. Accept the resignation of Viveca Herrera, Museum Custodian, effective August 9, 2018

D. Permission to advertise and fill:

- 1) Museum Custodian
- 2) Equipment Operator (2) – Solid Waste Department (approved in new budget)
- 3) Apprentice Mechanic I

6. Dates of Hearing:

- A. Ratification of Mayor Miller's approval to set a public hearing on August 28, 2018 for consideration and approval of an ordinance for Bush and Bowman Public ROW Dedication Plat. Dedication of right-of-way to the public for Bowman Drive being 50 feet wide and approximately 1326 feet in length and Bush Avenue being 50 feet wide and approximately 844 feet in length. Located in the E1/2 NW1/4 SE1/4 of Section 7, T.17 S., R.26 E. north of JJ Clarke Avenue; Owner- Yates Farms LLC; Agent- Harcrow Surveying LLC
 - B. Ratification of Mayor Miller's approval to set a public hearing on August 28, 2018 for consideration and approval of an ordinance for Kennemur Land Division- Final Plat- County Located within the three-mile platting jurisdiction of the City of Artesia per 3.20.1.A.2 and 3.20.5.4 NMSA. The division of Tract 1 of the Menefee Land Division #2 into Lots 1-3, being 1.258, 1.876 and 1.90 acres in size. Located at the 900 Block of W. Thoroughbred Rd.; Owner- Ray and Kaylee Kennemur; Agent- Harcrow Surveying LLC
 - C. Approval to set a public hearing on September 11, 2018 to adopt an ordinance adopting changes to the Uniform Traffic Ordinance
 - D. Approval to set a public hearing on September 11, 2018 to adopt an ordinance to amend the Penalty Assessments within the UTO
 - E. Approval to set a public hearing on September 11, 2018 to adopt an ordinance approving a PPA with Jahva House
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7. Travel and Training:

- A. F&A – Ratification of Mayor Miller’s approval for one (1) employee to attend the Artesia Juvenile Justice Advisory Committee Funding Training in Santa Fe, NM
- B. F&A – Permission for one (1) employee to attend the NMML Annual conference in Roswell, NM
- C. Police – Permission for one (1) employee to attend the Read-Recognize-Respond training in Albuquerque, NM
- D. Fire – Permission for one (1) employee to attend the 20th Annual NM Fire Service Conference in Ruidoso, NM
- E. Wastewater – Permission for two (2) employees to attend the NMWWA SE Section workshop in Roswell, NM
- F. Wastewater – Permission for one (1) employee to attend the NMWWA Central School in Albuquerque, NM
- G. Water – Permission for one (1) employee to attend the Math Review and Exam Prep in Albuquerque, NM
- H. Water – Permission for one (1) employee to attend the NMWWA Section workshop in Espanola, NM
- I. Police – Permission for two (2) employees to attend the 2018 NMPET conference in Albuquerque, NM
- J. Police – Permission for two (2) employees to attend the School of Police Staff and Command training in Rio Rancho, NM
- K. Legislative – Permission to attend the 2018 MOLI Governance Program in Santa Fe, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

- A. *Approval of Resolution to enter into a Grant Agreement for water chlorination with the State of New Mexico Environment Department

RESOLUTION 1669

10. Budgeted Items:

11. Quarterly Journal Entries:

12. Non-budgeted Items:

13. *Payment of Bills:

Consent Agenda – Item 5 A #2

5 A #2. Devin Trujillo Fire Firefighter/EMT I \$3804 per month

Councilor Hill questioned the salary for Item 5 A #2. Fire Chief Kevin Hope stated the salary is based on years of service, the individual has 10 years' experience with the position. Chief Hope also informed the Council there will not be disparity in the salary with other employees.

Councilor Hill moved, upon recommendation of the Mayor, to hire Devin Trujillo to the position of Firefighter/EMT I, Fire Department, at a salary of \$3804 per month (CA27), subject to successful completion of required pre-employment testing, the motion was seconded by Councilor Mullen. Upon Vote, the motion carried 7-0.

Public Hearings

None.

Period for Hearing Visitors

Mr. Ignacio Marisol, a resident on Mahone Drive, stated he is pleased and happy with the results on Mahone Drive. He thanked the Council for their assistance.

Comments from Public Officials and Contracted Services

None.

Committee Report

Budget & Finance

Councilor Rogers informed the Council the committee met last week and are proposing to schedule a quarterly Council workshop to discuss the proposal for the Fire Department. Councilor Bratcher suggested to schedule the workshop on September 18th from 5:00pm - 8:00pm.

Police & Fire

Councilor Bratcher informed the Council the Police & Fire committee supports the Fire Department's proposal for additional staff.

Personnel

Human Resources Sandi Countryman stood for questions.

Public Safety

Police

Commander Lindell Smith stood for questions.

Councilor Youtsey mentioned the auto burglaries stats are lower. Commander Smith stated the Police Department is continuing to make arrests and did arrest an individual that have been involved with past burglaries.

Fire

Chief Kevin Hope presented stats and stood for questions.

Community Development

A. Review of First Amendment Declaration of Use Restrictions for the Artesia Aquatic Center Property between Yates Farm and the Artesia Aquatic Center Foundation.

Community Development Director Jim McGuire informed the Council the amendment is only informational between Yates Farm LLC and the Aquatic Center Foundation.

B. Consideration and approval of First Amendment to Artesia Aquatic Center Property

Development and Operation Memorandum of Understanding between the City of Artesia and the Artesia Aquatic Center Foundation.

Director Jim McGuire informed the Council of the amended revisions of memorandum of understanding for the Aquatic Center.

Councilor Bratcher moved to approve first amendment to Artesia Aquatic Center Property Development and Operation Memorandum of Understanding between the City of Artesia and the Artesia Aquatic Center Foundation. The motion was seconded by Mayor Pro tem Florez and upon vote, the motion carried 7-0.

C. Consideration and approval of a Resolution approving the FY 2020-2024 ICIP.

Director Jim McGuire requested consideration and approval of the resolution adopting FY 2020-2024 Infrastructure Capital Improvement Plan. The top five projects are:

1. Ambulance Replacements
2. Hermosa Improvements between 13th and 26th
3. Acquire Water Rights
4. Guadalupe Park Lights
5. Eagle Draw Lights

Councilor Bratcher moved to approve the Resolution approving the FY 2020-2024 ICIP. The motion was seconded by Councilor Rogers and upon vote, the motion carried 7-0.

RESOLUTION 1670

D. Stats

Director Jim McGuire gave project updates and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair informed the Council regarding project updates and stood for questions.

City Attorney

Justin Raines introduced himself to the Council and stood for questions.

City Clerk

A. Consideration and approval of Resolution approving end-of year budget adjustments In-house.

City Clerk Aubrey Hobson stated these adjustment increases and decreases line items only and not Fund Balances.

Councilor Rogers moved to approve the Resolution approving end-of-year budget adjustments In-house. The motion was seconded by Councilor Hill and upon vote, the motion carried 7-0.

RESOLUTION 1671

B. Consideration and approval of Resolution approving end-of-year budget adjustments for DFA submittal.

City Clerk Aubrey Hobson explained to the Council this is to change fund balances and increase transfers/expenditures for the DFA to approve.

Councilor Rogers moved to approve the Resolution approving end-of-year budget adjustments for DFA submittal. The motion was seconded by Councilor Hill and upon vote, the motion carried 7-0.

RESOLUTION 1672

C. Consideration and approval of Resolution approving 4th quarter quarterly.

City Clerk Hobson informed the Council the DFA requires the 4th quarter quarterly to be approved by the board of finance.

Councilor Rogers moved to approve the Resolution approving the 4th quarter quarterly. The motion was seconded by Councilor Hill and upon vote, the motion carried 7-0.

RESOLUTION 1673

D. Consideration and approval of Resolution of adjustments to the 2018/2019 interim budget.

City Clerk Hobson informed the Council he is waiting for the DFA and requests to postpone the resolution.

Councilor Rogers moved to postpone the resolution of adjustments to the 18/19 interim budget. The motion was seconded by Councilor Mullen and upon vote, the motion carried 7-0.

E. Approval of lien publication list and setting appeals hearing date.

City Clerk Hobson requested approval to publish delinquent utility accounts and set a hearing date for September 11th, 2018 at 5:30pm for owners to address Council.

Councilor Rogers moved to approve the lien publication list and setting appeals hearing date. The motion was seconded by Councilor Hill and upon vote, the motion carried 7-0.

Mayor:

Mayor Miller informed the Council, himself and City Clerk Hobson have visited with Central Valley Electric and discussed an agreement between them and the City.

New or other business from Councilors

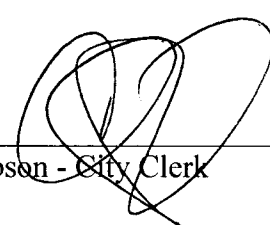
Mayor Pro tem Florez thanked everyone for their support and kindness regarding the passing of his brother recently.

There being no further business, the meeting was adjourned at 6:51 pm on August 14, 2018.



Raye Miller – Mayor

ATTEST:



Aubrey Hobson - City Clerk