



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

August 28, 2018
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. *Consideration and approval of Kennemur Land Division-Preliminary Plat-County. Located within the three-mile platting jurisdiction of the City of Artesia per 3.20.1.A.2 and 3.20.5.4 NMSA. The division of Tract 1 of the Menefee Land Division #2 into Lots 1-3, being 1.258, 1.876 and 1.90 acres in size. Located at the 900 Block of W. Thoroughbred Rd.; Owner- Ray and Kaylee Kennemur; Agent- Harcrow Surveying LLC.
6. **Approval of Consent Agenda**
7. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an Ordinance for the sale of City property (postponed from July 10 and 24, 2018 meetings)
 - B. Consideration and approval of an Ordinance to amend Chapter 9-1 “General Zoning Provisions” of the Artesia City Code
 - C. Consideration and approval of an Ordinance to amend Chapter 9-2 “Rules and Definitions” of the Artesia City Code
 - D. Consideration and approval of an Ordinance to amend Chapter 9-11 “Signs” of the Artesia City Code
 - E. Consideration and approval of an Ordinance for Bush and Bowman Public ROW Dedication Plat. Dedication of right-of-way to the public for Bowman Drive being 50 feet wide and approximately 1326 feet in length and Bush Avenue being 50 feet wide and approximately 844 feet in length. Located in the E1/2 NW1/4 SE1/4 of Section 7, T.17 S., R.26 E. north of JJ Clarke Avenue; Owner- Yates Farms LLC; Agent- Harcrow Surveying LLC
 - F. Consideration and approval of an Ordinance for Kennemur Land Division- Final Plat-County Located within the three-mile platting jurisdiction of the City of Artesia per 3.20.1.A.2 and 3.20.5.4 NMSA. The division of Tract 1 of the Menefee Land Division #2 into Lots 1-3, being 1.258, 1.876 and 1.90 acres in size. Located at the 900 Block of W. Thoroughbred Rd.; Owner- Ray and Kaylee Kennemur; Agent- Harcrow Surveying LLC
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**

*Denotes material included in Council Packets or previously received material

10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - 1) Report from Committee Meeting with Chief Roberts
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
August 28, 2018

1. **Approval of Minutes** August 14, 2018
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of the 2018/2019 Outside Request PSAs
 - 1) Artesia Advocacy Group/Chaves County CASA 081418-1 (\$25,000)
 - 2) Artesia Paws and Claws PSA Number 081418-2 (\$9,981)
 - 3) Artesia Clean & Beautiful PSA Number 081418-3 (\$43,769)
 - 4) Artesia Main Street PSA Number 081418-4 (\$42,750)
 - 5) Artesia Community Crime and Drug Coalition PSA Number 081418-5 (\$43,769)
 - 6) Artesia Department of Development PSA Number 081418-6 (\$35,000)
 - 7) My Neighborhood PSA Number 081418-7 (\$32,065)
4. **Appointments:**
 - A. Approval of the reappointment of Felipe Garcia to the Recreation Commission Advisory Board (*term to expire August 2021*)
 - B. Approval of the appointment of Greg Tutak to the Recreation Commission Advisory Board (*term to expire August 2021*)
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	Wastewater Assistant	\$2363 per month CA20
2. _____	Police	Professional Standards and Training Coordinator	\$2088 per month CA15
 - B. Accept the resignation of David Watson, Fire Lieutenant/Paramedic, effective September 7, 2018
 - C. Accept the retirement of James Styck, Humane Officer, effective January 1, 2019
 - D. Accept the resignation of Ryan Hagedorn, Police Officer, effective August 22, 2018
 - E. Accept the resignation of Bernadette Castaneda, Commission on Aging Assistant Supervisor, effective September 11, 2018
 - F. Permission to advertise and fill:
 - 1) Fire Lieutenant
 - 2) Humane Officer
 - 3) Police Officer
 - 4) Commission on Aging Assistant Supervisor
6. **Dates of Hearing:**
 - A. Ratification of Mayor Miller's approval to set a public hearing on September 11, 2018 for consideration and approval of an Ordinance for the Artesia Aquatic Center Subdivision- Final Plat. The division of Tract B into two tracts of land with an access easement to Bush Ave. Located in the E1/2 NW1/4 SE1/4 of Section 7, T.17 S., R.26 E. north of JJ Clarke Avenue; Owner- Yates Farms LLC; Agent- Harcrow Surveying LLC.
 - B. Permission to set a public hearing for September 25, 2018 for a Bond Ordinance
7. **Travel and Training:**
 - A. Planning – Permission for two (2) employees to attend the NMML-NM League of Zoning Officials workshop in Red River, NM
 - B. Executive – Ratification of approval to attend the NMML Annual conference in Roswell, NM
 - C. Police – Permission for one (1) employee to attend the ICS 300 training in Ruidoso, NM
 - D. Police – Permission for one (1) employee to attend the Adjunct Instruction First and Fifth Amendments - Rights of Government Employees at ENMU in Portales, NM

7. **Travel and Training (con't):**
 - E. Fire – Permission for two (2) employees to attend the Medical Direction Committee meeting & Pre-Hospital Management of Cardiovascular Disease conference in Albuquerque, NM
 - F. Fire – Permission for one (1) employee to attend the Industrial Fire School (Navajo) in College Station, TX
 - G. Fire – Permission for one (1) employee to attend the NM Fire Service conference in Ruidoso, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff)**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. ***Payment of Bills**