



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

August 14, 2018  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
    - 1) Set dates for quarterly workshop for discussion and consideration of Fire Department staffing and programs
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Safety stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats
  - B. **Fire Department:**
    - 1) \*Stats

\*Denotes material included in Council Packets or previously received material

13. **\*Community Development:**
  - A. Review of First Amendment to Declaration of Use Restrictions for the Artesia Aquatic Center Property between Yates Farm and the Artesia Aquatic Center Foundation
  - B. Consideration and approval of First Amendment to Artesia Aquatic Center Property Development and Operation Memorandum of Understanding between the City of Artesia and the Artesia Aquatic Center Foundation
  - C. Consideration and approval of a Resolution approving the FY 2020-2024 ICIP
  - D. Stats
14. **Infrastructure:**
15. **City Attorney:**
16. **\*City Clerk:**
  - A. Consideration and approval of Resolution approving End of Year Budget Adjustments In-house
  - B. Consideration and approval of Resolution approving End of Year Budget Adjustments for DFA submittal
  - C. Consideration and approval of Resolution approving 4<sup>th</sup> Quarter Quarterly
  - D. Consideration and approval of Resolution of adjustments to the 18/19 Interim Budget
  - E. Approval of lien publication list and setting appeals hearing date
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

## CONSENT AGENDA August 14, 2018

1. **Approval of Minutes** July 24, 2018 – Regular meeting  
July 27, 2018 - Retreat
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Consideration and approval of an Amended Joint Powers Agreement between the Artesia Public School District and the City of Artesia for Construction of Phase II of an Aquatic Center
4. **Appointments:**
  - A. Approval of the reappointment of Terah Maupin Sexton to the Library Board of Trustees (*term to expire June 2021*)
  - B. Approval of the reappointment of David Grousnick to the Library Board of Trustees (*term to expire June 2021*)
  - C. Approval of the reappointment of Julie Gibson to the Library Board of Trustees (*term to expire June 2021*)
  - D. Approval of the appointment of Danny Parker to the Library Board of Trustees (*term to expire June 2021*)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Water	Water Technician	\$2363 per month CA20
2. _____	Fire	Firefighter/EMT I	\$3804 per month CA27
3. _____	Facility Maintenance	Maintenance Tech I	\$1988 per month CA13

B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Streets	Equipment Operator I	\$2552 per month CA22

C. Accept the resignation of Viveca Herrera, Museum Custodian, effective August 9, 2018

D. Permission to advertise and fill:

- 1) Museum Custodian
- 2) Equipment Operator (2) – Solid Waste Department (approved in new budget)
- 3) Apprentice Mechanic I

6. **Dates of Hearing:**

- A. Ratification of Mayor Miller's approval to set a public hearing on August 28, 2018 for consideration and approval of an ordinance for Bush and Bowman Public ROW Dedication Plat. Dedication of right-of-way to the public for Bowman Drive being 50 feet wide and approximately 1326 feet in length and Bush Avenue being 50 feet wide and approximately 844 feet in length. Located in the E1/2 NW1/4 SE1/4 of Section 7, T.17 S., R.26 E. north of JJ Clarke Avenue; Owner- Yates Farms LLC; Agent- Harcrow Surveying LLC
- B. Ratification of Mayor Miller's approval to set a public hearing on August 28, 2018 for consideration and approval of an ordinance for Kennemur Land Division- Final Plat-County Located within the three-mile platting jurisdiction of the City of Artesia per 3.20.1.A.2 and 3.20.5.4 NMSA. The division of Tract 1 of the Menefee Land Division #2 into Lots 1-3, being 1.258, 1.876 and 1.90 acres in size. Located at the 900 Block of W. Thoroughbred Rd.; Owner- Ray and Kaylee Kennemur; Agent- Harcrow Surveying LLC

**6. Dates of Hearing (con't):**

- C. Approval to set a public hearing on September 11, 2018 to adopt an ordinance adopting changes to the Uniform Traffic Ordinance
- D. Approval to set a public hearing on September 11, 2018 to adopt an ordinance to amend the Penalty Assessments within the UTO
- E. Approval to set a public hearing on September 11, 2018 to adopt an ordinance approving a PPA with Jahva House

**7. Travel and Training:**

- A. F&A – Ratification of Mayor Miller's approval for one (1) employee to attend the Artesia Juvenile Justice Advisory Committee Funding Training in Santa Fe, NM
- B. F&A – Permission for one (1) employee to attend the NMML Annual conference in Roswell, NM
- C. Police – Permission for one (1) employee to attend the Read-Recognize-Respond training in Albuquerque, NM
- D. Fire – Permission for one (1) employee to attend the 20<sup>th</sup> Annual NM Fire Service Conference in Ruidoso, NM
- E. Wastewater – Permission for two (2) employees to attend the NMWWA SE Section workshop in Roswell, NM
- F. Wastewater – Permission for one (1) employee to attend the NMWWA Central School in Albuquerque, NM
- G. Water – Permission for one (1) employee to attend the Math Review and Exam Prep in Albuquerque, NM
- H. Water – Permission for one (1) employee to attend the NMWWA Section workshop in Espanola, NM
- I. Police – Permission for two (2) employees to attend the 2018 NMPET conference in Albuquerque, NM
- J. Police – Permission for two (2) employees to attend the School of Police Staff and Command training in Rio Rancho, NM
- K. Legislative – Permission to attend the 2018 MOLI Governance Program in Santa Fe, NM

**8. Routine Requests for City Facilities:**

**9. Routine Resolutions (to be assigned a number by staff):**

- A. \*Approval of Resolution to enter into a Grant Agreement for water chlorination with the State of New Mexico Environment Department

**10. Budgeted Items:**

**11. Quarterly Journal Entries**

**12. Non-budgeted Items:**

**13. \*Payment of Bills**