



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

June 25, 2018
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
 - A. Discussion and possible action on recommendations from the Budget and Finance Committee
 - 1) Salaries for 2018-2019
 - 2) Allocation of funds received from the property sale to Chase Energy Services
 - B. Sale of Public Property
 - 1) Private sale
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance for the sale of property to Chase Energy Services, LLC
 - B. *Approval of Real Estate Purchase Agreement with Chase Energy Services, LLC
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**

*Denotes material included in Council Packets or previously received material

12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**
16. **City Clerk:**
 - A. *Consideration and approval of preliminary Utility Lien List
 - B. Discuss the date(s) for Council Retreat
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
June 25, 2018

1. **Approval of Minutes** June 12, 2018 – Special meeting
June 12, 2018 – Regular meeting

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. *Approval of MOU with Eddy County DWI Program for DWI Offender Tracking Services
- B. *Approval of the Sublease between Warren Development, LLC and Halliburton Energy Services, Inc. for Tract Z of the Amended Replat III Industrial Park of Artesia, – Phase III, less the western forty (40) feet of the tract, 203 Fletcher Road
- C. *Approval of the First Amendment to Industrial Park Lease Agreement (Renewal for an Additional 10-Year Term) for HollyFrontier Asphalt Company LLC f/k/a NK Asphalt Partners, at 2705 N. Freeman Avenue, Lot 2A of the Navajo Refining Replat and Lots 3 and 4 of the Replat Industrial Park of Artesia – Phase III

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____ (<i>ratification of Mayor Miller's approval for item A1</i>)	Fire	Firefighter/EMT-I	\$3804 per month CA27
2. _____	Fire	Firefighter/EMT-B	\$2809 per month CA22
3. _____	Fire	Firefighter/EMT-I	\$3329 per month CA27

6. **Dates of Hearing:**

- A. *Ratification of Mayor Miller's approval to set a public hearing for July 24, 2018 on the question of whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the proposed transfer of ownership(s) of:
 - 1) State Liquor License No. 4032/Application No. 1086990 Allsup's Convenience Stores, Inc. dba Allsup's #203, 1910 W. Main St., Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
 - 2) State Liquor License No. 0694/Application No. 1086931 Allsup's Convenience Stores, Inc. dba Allsup's #202, 800 S. First Street, Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
- B. Approval to set a public hearing for July 24, 2018 for consideration and approval of an ordinance for annexation and designation of Zoning Districts: (P & Z Case 18-03) Tract 2 of the L Bar L Ranch Boundary Survey Plat, being 225.28 acres, more or less. Located in a portion of the N1/2 of Section 5, T.17 S., R.26 E. between Thirteenth Street and U.S. 285, south of Mill Road. Proposed zoning designates; "R-2" General Residential District, "C" Commercial District, and "M-1" Light Industrial District. Owner- Caza Capital; Agent-Thompson Engineering Consultants Inc. (*contingent upon approval of Planning and Zoning Commission*)

7. Travel and Training:

- A. Solid Waste – Permission for one (1) employee to attend the Landfill Operator training in Carlsbad, NM
- B. Police – Permission for one (1) employee to attend the Supervising the Toxic Officer training in Rio Rancho, NM
- C. Police – Permission for two (2) employees to attend the Emotional Survival for Female Enforcers training in Amarillo, TX
- D. Police – Permission for one (1) employee to attend the Leadership for Women in Law Enforcement training in Artesia, NM
- E. Police – Permission for one (1) employee to attend the Highway Vehicle Stops and the Drug Trafficker Advanced training in Lovington, NM
- F. Police – Permission for one (1) employee to attend the ARIDE training in Albuquerque, NM
- G. Police – Permission for one (1) employee to attend the Glock Armorer training in Lubbock, TX
- H. Police – Permission for one (1) employee to attend the HB93 Train the Trainer course in Santa Fe, NM
- I. F&A – Ratification of Mayor Miller's approval for one (1) employee to attend the NMML Policy meeting (GFOA Program meeting) in Albuquerque, NM
- J. Police – Permission for one (1) employee to attend the SFST Instructor refresher course in Hobbs, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

- A. *Approval of a Resolution Releasing the Housing Authority of the City of Artesia, NM from the Liability for Payment in Lieu of Taxes for the period from July 1, 2018 to June 30, 2019

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills:

- A. Approval to pay Accounts Payable through June 30, 2018