



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

June 12, 2018  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports:**
  - A. Sale of Public Property
    - 1) Private sale
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services:**
  - A. Linda Stevens – Update on the Artesia Clean and Beautiful Program
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
  - E. Recreation
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
11. **Personnel:**
  - A. \*Safety stats
12. **Public Safety:**
  - A. **Police Department:**
    - 1) \*Stats

\*Denotes material included in Council Packets or previously received material

**12. Public Safety (con't):**

**B. Fire Department:**

- 1) \*Consideration and approval of a Resolution Declaring Extreme or Severe Drought Conditions and Restricting the Sale and Use of Fireworks
- 2) Approval to ban the use of personal fireworks and grills (*excluding gas grills*) at Jaycee Park (including the parking lot area) for the 2018 July 4<sup>th</sup> Celebration
- 3) \*Stats

**13. Community Development:**

- A. \*Stats

**14. Infrastructure:**

**15. City Attorney:**

**16. City Clerk:**

- A. \*Approval of Fixed Asset List FY 2016-2017

**17. Mayor:**

**18. New or other business from Councilors:**

**19. Adjournment**

**CONSENT AGENDA**  
**June 12, 2018**

1. **Approval of Minutes** **May 22, 2018**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. \*Approval of Agreement for Provision of Pre-Employment Physical Examinations and Drug/Alcohol Screenings

4. **Appointments:**

- A. Approval of the reappointment of Dorothy Frazee to the Commission on Aging Advisory Council (*term to expire June 2020*)  
B. Approval of the reappointment of Juanita Molina to the Commission on Aging Advisory Council (*term to expire June 2020*)  
C. Approval of the reappointment of Lucy Urias to the Commission on Aging Advisory Council (*term to expire June 2020*)  
D. Approval of the appointment of Eleanor Larson to the Commission on Aging Advisory Council (*term to expire June 2020*)  
E. Approval of the appointment of Olympia Posey to the Commission on Aging Advisory Council (*term to expire June 2019*)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Police Officer	\$3499 per month CA32
2. _____	Cemetery	Equipment Operator I	\$2482 per month CA22
3. _____	Fire	Firefighter/EMT	\$2809 per month CA22

- B. Accept the resignation of Andrew Sena, Firefighter/EMT, effective May 31, 2018  
C. Accept the resignation of Ahmed Ben-Ahmed Abdulla, Street Department Equipment Operator, effective May 23, 2018  
D. Accept the resignation of Jon McDonald, Parks Foreman, effective June 15, 2018  
E. Permission to advertise and fill:  
1) Firefighter  
2) Street Department Equipment Operator  
3) Mechanic  
4) Park Foreman

6. **Dates of Hearing:**

- A. Approval to set a public hearing on July 10, 2018 for consideration and approval of an ordinance for the sale of City property  
B. \*Ratification of Mayor Miller's approval to set a public hearing for July 10, 2018 on the question of whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the proposed transfer of ownership of State Canopy Liquor License No. 1326 with on premise consumption, American Western Supply, Inc. dba Best Western Pecos Inn located at 2209 W. Main Street, Artesia, NM 88210 (Public hearing required by the State due to change of stockholders/ownership)

7. **Travel and Training:**
  - A. Police – Permission for one (1) employee to attend the ICS-300 for Expanding Incidents training in Carlsbad, NM
  - B. Water – Permission for one (1) employee to attend the NMWWA workshop in Ruidoso, NM
  - C. Police – Permission for one (1) employee to attend the NMML Policy Committee meeting in Albuquerque, NM
  - D. F&A – Permission for one (1) employee to attend the NMML Policy Committee meeting in Albuquerque, NM
  - E. Police – Permission for one (1) employee to attend the Legal Update training in Roswell, NM
  
8. **Routine Requests for City Facilities:**
  - A. \*Artesia Arts Council has requested the use of Central Park on October 19-20, 2018 from 9:00 am – 4:00 pm for Art in the Park. Use of City Services and road closures as stated on application. Request waiver of fees. *Contingent upon proof of insurance and security*
  - B. \*Artesia Chamber of Commerce and the Eddy County Fair Association have requested permission to hold their annual Fair Parade (*contingent on State approval*) on Monday, July 23, 2018 from 4 pm – 5 pm with the closure of Main Street from Bulldog Boulevard east to Roselawn Avenue during the parade. Request waiver of fees
  - C. \*Eddy County Fair Association has requested a standby ambulance for the rodeo to be held Friday, July 27, 2018 (7:30 pm – 9:30 pm) and Saturday, July 28, 2018 (7:30 pm – 9:30 pm). Request waiver of fees
  - D. \*Forever Free Fellowship – Use of Guadalupe Park from July 22, 2018 – July 29, 2018 from 5 pm – 10 pm each day for their annual Tent Revival. *Contingent upon proof of insurance*
  
9. **Routine Resolutions (to be assigned a number by staff)**
  
10. **Budgeted Items:**
  
11. **Quarterly Journal Entries**
  
12. **Non-budgeted Items:**
  
13. **\*Payment of Bills**