



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
PO BOX 1310 (575) 746-2122 CITY CLERK
ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

May 22, 2018
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3 minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - 1) Consideration and approval of the reinstatement of the Property Tax
 - 2) Consideration and approval of the 2018/2019 Interim Budget
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**

*Denotes material included in Council Packets or previously received material

14. Infrastructure:

15. City Attorney:

16. City Clerk:

17. Mayor:

- A. *Announcement of the Artesia Aquatic Center Foundation Groundbreaking Ceremony to be held Friday, May 25, 2018 at 10:30 am (Location: Bush & Bowman)
- B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
 - 1. Sale of real property
- C. Action as a result of executive session

18. New or other business from Councilors:

19. Adjournment

**CONSENT AGENDA
May 22, 2018**

1. Approval of Minutes May 8, 2018

2. Consideration of Bids:

- A. *Approval of award of bid (#18-0010) - Richey Avenue Bore project - casing under Richey Avenue including pertinent piping, spacers and end seals to White Cloud Pipeline Corp. Roswell, NM

3. Contracts, Leases and Agreements:

- A. *Consideration and approval of a Subordination Agreement by and among Roselawn Manor CIC, LLLP, Eastern Regional Housing Authority, City of Artesia and New Mexico Mortgage Finance Authority

4. Appointments:

- A. Approval of the re-appointments to the Recreation Advisory Commission
 1) Robert Wachter (*term to expire January 2021*)
 2) John Anguiano (*term to expire January 2021*)
 3) Cooper Henderson (*term to expire July 2021*)
- B. Approval of the appointment of Robert "Bob" Johnson to the Recreation Advisory Commission (*term to expire January 2021*)
- C. Approval of the appointments to the at large positions of the Greater Artesia Economic Development Corporation:
 1) Chad Harcrow (*term to expire June 2019*)
 2) Richard Price (*term to expire June 2019*)
 3) Greg Marrs (*term to expire June 2020*)
 4) Chuck Pinson (*term to expire June 2020*)
 5) Anna Byers (*term to expire June 2021*)
 6) Jim Townsend (*term to expire June 2021*)
- D. Approval of the appointments to the Lodger's Tax Advisory Board:
 1) Johnny Knorr (*term to expire June 2021*)
 2) Sandy Johnson (*term to expire June 2021*)
 3) Joy Barr (*term to expire June 2020*)
 4) Lauren Austin (*term to expire June 2020*)
 5) Jess Holmes (*term to expire June 2020*)

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Un-certified Police Officer	\$3178 per month CA32
2. _____	Police	Un-certified Police Officer	\$3178 per month CA32
3. _____	F&A	Certified Purchasing Official	\$3685 per month CA38

B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Cemetery	Equipment Operator I	\$2482 per month CA22

5. Personnel Resignations, Hirings, Promotions, and Transfers (con't):

- C. *Ratification of Mayor Miller's permission to hire summer youth workers, summer recreation aides for the school programs (*from approved list*) at \$7.50 per hour (Recreation and Youth Workers) / \$7.75 per hour (Splash Pad) - subject to successful completion of required pre-employment testing
- D. Permission to advertise and fill:
 - 1) Detention Officer
 - 2) Community Service Officer

6. Dates of Hearing:

- A. Approval to set a public hearing on Monday, June 25, 2018 for consideration and approval of an ordinance for the sale of property to Chase Energy Services, LLC

7. Travel and Training:

- A. Police – Ratification of Mayor Miller's approval for one (1) employee to attend the General Instructor Refresher training in Los Lunas, NM
- B. Police – Permission for one (1) employee to attend the Implied Consent Update training in Artesia, NM
- C. Legislative – Permission to attend the NMML Policy Committee meeting in Albuquerque, NM

8. Routine Requests for City Facilities:

- A. *Holly Frontier – Permission for use of Jaycee Park from 8:00 am – 11:00 am daily June 19-21, 2018 for the 2nd Annual Holly Frontier Youth Football Camp (*contingent upon proof of insurance*)

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills