



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

March 27, 2018
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. ***Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of the title and subject matter (Per State Statute 3-17-3.A.) of an Ordinance to amend Chapters 1, 2 and 11 of Section 9 of Artesia City Code (*postponed from February 13, 2018 meeting and continued from the March 13, 2018 meeting*)
7. **Period for Hearing Visitors** (*3 minute time limit*)
8. **Comments from Public Officials and Contracted Services:**
 - A. Presentation and approval of the 2016-2017 Audit
9. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
10. **Personnel:**

*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Commission on Aging	Assistant Supervisor	\$2249 per month CA18
2. _____	Water	Technician	\$2363 per month CA20
 - B. Consideration and approval of a temporary 5% pay increase for Gabrielle Cronopulos, Records Clerk, for additional duties in the absence of an Assistant City Clerk Treasurer/Records Supervisor

*Denotes material included in Council Packets or previously received material

11. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
12. **Community Development:**
13. **Infrastructure:**
14. **City Attorney:**
15. **City Clerk:**
 - A. *Records Destruction Report and Certificate of Destruction
16. **Mayor:**
 - A. In accordance with Section 3-11-5 of NMSA 1978 I submit the following names of Appointive Officers for confirmation by the Artesia City Council:
 - Matthew T. Byers – City Attorney
 - Byron Landfair – Infrastructure Director
 - Aubrey Hobson – Clerk/Treasurer
 - Kevin Hope – Fire Chief
 - Kirk Roberts – Police Chief
 - Sandi Countryman – Human Resources Director
 - Jim McGuire – Community Development Director
 - B. In accordance with Section 3-11-5 of NMSA 1978 I submit all current full time and part time regular employees as well as all probationary and as needed employees of the City of Artesia as of March 27, 2018 for confirmation by the Artesia City Council
 - C. Election of Mayor Pro tem
17. **New or other business from Councilors:**
18. **Adjournment**

CONSENT AGENDA
March 27, 2018

1. **Approval of Minutes:** *March 13, 2018
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Memorandum of Understanding between Artesia General Hospital and the City of Artesia on the use of the Artesia Center
4. **Appointments:**
 - A. Approval of the re-appointment of Councilor Raul Rodriguez to the Recreation Advisory Commission (*term to expire March 2022*)
5. **Resignations:**
6. ***Dates of Hearing:**
 - A. Ratification of Mayor Miller's approval to set a public hearing for April 24, 2018 on the question of whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the proposed transfer of ownership(s) of:
 - 1) State Liquor License No. 0578/Application No. 1052215 Brewer Oil Co. dba Brewer 26th Street, 2601 W. Main St., Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
 - 2) State Liquor License No. 1051/Application No. 1052235 Brewer Oil Co. dba Western Way Shell, 101 N. 1st St., Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
 - 3) State Liquor License No. 0789/Application No. 1052222 Brewer Oil Co. dba Brewer Hermosa, 1304 S. 1st St., Artesia, NM. (Public hearing required by the State due to change of stockholders/ownership)
7. ***Travel and Training:**
 - A. Police – Permission for five (5) employees to attend the Instructor Refresher course in Artesia, NM
 - B. Police – Permission for one (1) employee to attend the Verbal Judo Instructor Refresher course in Fort Collins, CO
 - C. Police – Permission for one (1) employee to attend the Forensic Technician by TEEEX training in Amarillo, TX
 - D. Police – Permission for three (3) employees to attend the NASRO conference in Reno, NV. Request mileage – Costs will be reimbursed by the Artesia Public Schools
 - E. Wastewater – Permission for (1) employee to attend the Compost class in Albuquerque, NM
 - F. Police – Permission for one (1) employee to attend the Law Enforcement Coordinator's Symposium in Albuquerque, NM
 - G. Police – Permission for two (2) employees to attend the Executive Leadership Institute in Hobbs, NM
8. **Routine Requests for City Facilities:**
 - A. *Changing Lives Coalition has requested the use of Martin Luther King Park on Friday, May 25, 2018 from 11:00 am – 4:00 pm for the Annual School's Out Summer Splash. Request for use of city services and road closures as stated on application. *Contingent upon proof of current insurance policy*
 - B. *Changing Lives Coalition – request the use of Jaycee Park on Wednesday, July 4, 2018 from 6:30 am – 8:30 am for the 2018 Star Spangle Dash. Request use of city services and road closures as stated on application and **waiver of fees**. *Contingent upon proof of current insurance policy*
9. **Budgeted Items:**
10. **Non-budgeted Items:**
11. ***Payment of Bills**