



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
 PO BOX 1310 (575) 746-2122 CITY CLERK
 ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

February 27, 2018
 6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. ***Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of Case 18-01- Home Business (Occupation) License- Accounting practice 2406 Sierra Vista Road. Owner/Applicant- Chris Pruitt C.P.A. (*postponed from February 13, 2018*) [*application to be withdrawn*]
7. **Period for Hearing Visitors** (3 minute time limit)
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government

10. Personnel:

*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	_____	Wastewater	WW Assistant	\$2363 per month CA20
2.	_____	Parks	Foreman	\$3025 per month CA30
3.	_____	Fire	Uncertified Firefighter	\$2482 per month CA22
4.	_____	Fire	Uncertified Firefighter	\$2482 per month CA22
5.	_____	F&A	Receptionist/Clerk	\$2037 per month CA14

*Denotes material included in Council Packets or previously received material

10. Personnel (con't):

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
6. _____	Cemetery	Equipment Operator I	\$2482 per month CA22

- B. * Permission to advertise and fill:
1) Wastewater Assistant

11. Public Safety:

A. Police Department:

B. Fire Department:

12. Community Development:

13. Infrastructure:

- A. Acceptance of donation of real property from Holly

14. City Attorney:

15. City Clerk:

16. Mayor:

- A. Progress report on lawsuit against TRD
B. Discussion and possible action for extending participation in the consortium responsible for Phoenix air service to Roswell
C. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
1. Purchase of real property
D. Action as a result of executive session

17. New or other business from Councilors:

18. Adjournment

CONSENT AGENDA
February 27, 2018

1. **Approval of Minutes:** * February 13, 2018
2. **Consideration of Bids:**
 - A. *Consideration and approval of award of RFP to provide Roof Replacement & Repairs on three (3) locations: City Hall – 511 W Texas Avenue, Recreation Center – 612 N 8th Street, Artesia Senior Center – 202 W. Chisum Avenue to Custom Construction & Roofing, LLC, Roswell, NM
3. **Contracts, Leases and Agreements:**
 - A. *Approval of the Memorandum of Agreement with Eddy County DWI Program to file a joint application for CDWI funds
 - B. *Approval of the sublease between Ralph C. Watts and Canary Drilling Services, LLC and Canary Production Services, LLC for Lot 6 of Block 2 of the Industrial Park of Artesia, 2405 N. Parkland Avenue
4. **Appointments:**
5. **Resignations:**
 - A. Accept the resignation of Mark Anthony Fuentes, Wastewater Assistant, effective February 12, 2018
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Ratification of Mayor Burch’s approval for one (1) employee to attend the NM State Legislative Session in Santa Fe, NM
 - B. Planning – Permission for one (1) employee to attend the New Mexico Floodplain Managers Association (NMFMA) Spring 2018 workshop in Santa Fe, NM
 - C. Fire – Permission for one (1) employee to attend the EMS Committee meetings in Ruidoso, NM
 - D. Fire – Permission for four (4) employees to attend the Region 3 EMS conference in Ruidoso, NM
8. **Routine Requests for City Facilities:**
 - A. *Artesia Police Department – Annual Child Safety Fair to be held on Saturday, April 7, 2018 from 10 am – 2 pm in Guadalupe Park. Approval of City Street/Alley closures as indicated on application.

9. Budgeted Items:

A. *Approval of Lodger's Tax requests:

Event	Event Date	FY18-FY19 Funds Requested	Amount Recommended for Council Approval
1) 9-11 Golf Tournament	9/11/2018	\$7,000.00	\$3,500.00
2) AHS City of Champions Basketball	12/0/2018	\$6,750.00	\$6,750.00
3) AHS Lady Dog Softball	3/30/2018-4/1/2018	\$4,450.00	\$4,450.00
4) AHS NM High School Rodeo	9/28-9/30/2018	\$4,100.00	\$4,100.00
5) AHS Varsity Baseball	3/15-3/17/2018	\$4,450.00	\$4,450.00
6) Balloons & Tunes	11/2-11/4/2018	\$8,350.00	\$8,350.00
7) Clays Crusher Fun Shoot	9/21-9/22/2018	\$7,200.00	\$7,200.00
8) Cruz'n For Vets*	5/4-5/5/2018	\$15,000.00	\$7,500.00
9) Eddy County Fair	7/23-7/28/2018	\$18,000.00	\$18,000.00
10) Fall Fiesta	9/0/2018	\$3,000.00	\$-
11) Fourth of July Celebration	7/4/2018	\$7,500.00	\$7,500.00
12) Mack Energy Select Golf Tourn.	8/2-8/4/2018	\$1,000.00	\$1,000.00
13) NM MESA Energy Education Fair	TBD	\$4,000.00	\$4,000.00
14) Red Dirt Black Gold Festival	8/25/2018	\$47,100.00	\$47,100.00
15) Smokin' On the Pecos	6/22-6/24/2018	\$36,850.00	\$36,850.00
16) Star Spangled Dash	7/4/2018	\$5,000.00	\$5,000.00
17) Wet N Wild	6/9/2018	\$3,000.00	\$3,000.00
18) Main Event Car Show 2019	3/29-3/30/2019	\$11,000.00	\$11,000.00
FY18-FY19 Total Event Requests		\$193,750.00	\$179,750.00

B. *Approval of Lodger's Tax requests:

Tourism Entities

1) Artesia Arts Council	\$51,000
2) Artesia Historical Museum	\$30,000
3) Artesia Main Street	<u>\$25,000</u>
	\$106,000

10. Non-budgeted Items:

11. *Payment of Bills