

**Library Board Minutes**  
**Artesia Public Library**  
**January 13, 2015**

1. **Members Present:** Beth Walker, Sylvia Flores, Elizabeth Stephens, Debbie Guy, Sandi Lanning, Laura Simon, Deborah Pardue and Rae Aaron.
2. **Call to Order:** 5:15 PM. Chair Sylvia Flores
3. **Minutes:** December 2014 meeting did not make a quorum. The November 11, 2014 minutes were distributed with librarian's reports. Sandi Lanning moved that November minutes be approved as presented. Deborah Pardue seconded the motion. Motion carried.
4. **Friends of the Library Report:** Elizabeth Stephens presented report:
  - a. A total of 56.5 volunteer hours were recorded in November and December 2014:
    - i. Steve Pearce Book Signing, November 24, 2014:
      - 7 volunteers
      - 60 visitors
      - 16 hours
    - ii. China Painting Showcase December 13, 2014
      - 8 volunteers
      - 38 visitors
      - 32.5 hours
    - iii. 7 library tours given
      - 8 hours
  - b. Various other unrecorded volunteer hours:
    - i. Fundraising for "Foundation" statue
    - ii. 4 radio interviews
    - iii. Maintaining FAPL Facebook page
    - iv. Assisting with cleanup after "Christmas Candy Cooking Demonstration"
  - c. Because Library's kitchen is inconvenient to the meeting rooms, the Friends are donating \$1500 to provide a refrigerator, microwave, induction burner, and cookware for the meeting room. Funds for this project came from sales of postcards, calendars, and mugs. These sales are generating \$200 - \$400 per month.
5. **Librarian's Report:** Laura Simon presented report:
  - a. Laura Simon to attend at City Council meeting at 6:00 PM January 13, 2015, immediately following board meeting. Items on agenda:
    - i. Request approval of candidate for Teen and Electronic Resource Librarian. Candidate has a background working with teens and her Master's degree included concentration on electronic libraries.
    - ii. Request transition of a current clerical position to a professional librarian position. A member of the Library's clerical staff already holds a library science degree. Laura stated she would like to have the transitioning librarian position for adult services. She reported that there is a community need for basic computer classes. A few patrons each day are requiring tutoring and assistance with basic computer skills. This trend is being driven by IRS and other

government agencies, as well as private businesses moving to completely paperless processes.

- b. Laura reviewed circulation, room use, and patron count statistics. A three year comparison of October through December patron counts showed the following increases:
    - 2015 patron count represents a 233% increase compared to 2014
    - 2015 patron count represents a 150% increase compared to 2013
  - c. Sylvia Flores noted the similarity of patron count in October, November, and December 2015 likely indicates the same people are visiting each month. This opened discussion about ways to attract new visitors.
  - d. The board also discussed having a “Gadget Day” or “Electronic Petting Zoo” to give patrons opportunity to become familiar with current technologies.
6. **Old Business:** No old business at this time.
  7. **New Business:** Elizabeth Stephens reported that Jim Harris, curator at the Lovington Museum, wrote an article about the library and mural that appeared in the Hobbs Daily News Sun on December 14, 2014. She also stated that an article in the “Washington Post” featuring interviews with former Artesia FLETC personnel also mentions our library and mural.
  8. **Next Meeting:** February 10, 2015
  9. **Meeting Adjourned:** 5:45 PM